

Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 24th November, 2009 at 6.45p.m.

PRESENT: Councillor Miss S.L.Armstrong (Town Mayor)

Councillors J.C.Culine MBE, J.V.Graham, Miss T.Graham, I.Harrington, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.Parkin, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, G.Tolley, F.Walker, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance: Mrs.P.Wilson (Town Clerk)
Mrs.C.Jackson (Temp Admin Officer/Minutes Officer)

APOLOGIES: Councillors Mrs.C.Bainbridge, G.Heslop (Deputy Mayor), C.Maddison, K.Thompson and W.Waters.

67/09. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

68/09. **PUBLIC QUESTIONS.**

RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

69/09. **MINUTES.**

RESOLVED - That the Minutes of the Council Meeting held on Tuesday 27th October, 2009 be confirmed and signed as a correct record.

70/09. **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions she had attended since the last meeting:

- a) Wednesday, 28th October - Mayor visited Mount Pleasant Grange;
- b) Friday, 30th October - Mayor attended Sedgefield Town Council Quiz Night;
- c) Thursday, 5th November - Bonfire and Fireworks Display – over £1,281 collected towards Mayor's Charity Appeal – the Mayor thanked everyone who had helped on the evening to make the night a great success;
- d) Friday, 6th November - Deputy Mayor attended Peterlee Town Council Charity Ball;
- e) Sunday, 8th November - REMEMBRANCE SERVICE
- f) Tuesday, 10th November - Mayor attended SASDA event held at the Locomotion, Shildon;
- g) Wednesday, 11th November - TWO MINUTES SILENCE;

- h) Wednesday, 11th November - Mayor attended Showmen's Guild Annual Luncheon;
- i) Friday, 13th November - Mayor attended Shildon Town Council Charity Dinner;
- j) Friday, 13th November - Deputy Mayor attended Durham County Council Charity Evening;
- k) Saturday, 14th November - Mayor officially opened Trinity Methodist Church Fayre;
- l) Saturday, 14th November - CHARITY BRASS BAND CONCERT;
- m) Monday, 16th November - Mayor officially opened Tudhoe Moor Nursery extension;
- n) Wednesday, 18th November - Mayor visited Norman Cornish on his 90th Birthday.

71/09.

COMMITTEE MINUTES.

RESOLVED – That the Minutes of the meetings of the following Committees be approved:-

Allotments	3 rd November, 2009
Finance and General Purposes	3 rd November, 2009
Planning and Highways	10 th November, 2009
Services and Amenities	10 th November, 2009

72/09.

PERFORMANCE MANAGEMENT ACTION PLAN.

RESOLVED - That the schedule referring to decisions taken at meetings held in November be received.

There being no further business the Town Mayor declared the meeting closed at 6.50 pm.

**Councillor Miss S.L.Armstrong
Town Mayor**

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the ALLOTMENTS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 1st December, 2009 at 6.45p.m.

PRESENT: Councillor Mrs.J.L.Wood (Chair)

Councillors Miss S.L.Armstrong, J.V.Graham, G. Heslop, C.Maddison, Mrs.E.Maddison, J.M.Marr, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, K.Thompson, G.Tolley (Vice-Chair), F.Walker, W.Waters and Mrs.E.M.Wood.

Also in attendance: Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer/Minutes Officer)
Mrs.D.Dunn (Principal Resources Officer)
D.Shingleton (Consultant Accountant)
J.A.Clayton (Allotment Consultant)

5 members of the public

Name	Representing
E.Hartley	North Road Poultry Centre
B.Athey	White Moor Allotments

APOLOGIES: Councillors Mrs.C.Bainbridge, J.C.Culine MBE, I.Harrington, M.T.B.Jones, J.Parkin and J.E.Plews.

A.70/09. **DECLARATION OF INTERESTS.**
RESOLVED - Declaration of interest was received from Councillor Mrs.E.Maddison.

A.71/09. **PUBLIC QUESTIONS.**
RESOLVED No questions had been received from Members of the Public in accordance with Standing Order 12.

A.72/09. **WHITE MOOR ALLOTMENTS.**
Application to Erect Various Buildings – Allotment No.24.
Reference was made to Minute A.56/09 and Members considered this deferred matter.

The Committee had no objections to the proposal.

RESOLVED -

- i) That the application be approved for the erection of the sheds subject to the use of satisfactory materials in the construction thereof;
- ii) That the application for the erection of a steel container be refused;
- iii) That the allotment be two thirds cultivated;

- iv) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.73/09. **Application for Erection of Sheds & Polytunnel.**
Members considered application from the tenant of Allotment No. 62 for the erection of 2 sheds 6'x9' & 6'x6' and polytunnel 10'x6'.

The Committee had no objections to the proposal.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.74/09. **Application for Erection of Sheds.**
Members considered application from the tenant of Allotment No. 19 for the erection of storage shed 6'x6'x8' & chicken shed 5'x5'6'.

The Committee had no objections to the proposal.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

DURHAM ROAD ALLOTMENTS

A.75/09. **Application to Erect a Shed.**
Members are considered application from the tenant of Allotment No. 18 for the erection of a shed 2.4m x2.4m x 2m.

The Committee had no objection to the proposal.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;

- ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.76/09. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

A.77/09. **ALLOTMENT CONSULTANT – PROGRESS REPORT.**
Members considered the progress report from J.A.Clayton, Allotment Consultant.

RESOLVED - That the report be received.

A.78/09. **CARAVANS ON ALLOTMENTS.**
Reference was made to Minute A.45/09 and Members considered the report of the Allotment Consultant.

RESOLVED - That all caravans be removed from allotments.

A.79/09. **GREEN LANE/WHITE MOOR ALLOTMENTS.**
Access to Cross Dual Carriageway
Members considered the report of the Allotment Consultant.

RESOLVED - That the recommendation be agreed and implemented.

A.80/09. **GREEN LANE.**
Appeal from Evicted Tenant.
Reference was made to Minute A.66/09 and Members considered the report of the Allotment Consultant.

RESOLVED - That the eviction be upheld.

A.81/09. **CLARENCE STREET ALLOTMENTS.**
(Declaration of personal interest was received from Councillor E.Maddison who remained in the meeting)
Members considered the report of the Allotment Consultant.

RESOLVED - That the eviction be upheld.

A.82/09. **TOPOGRAPHICAL SURVEYS.**
Members considered the report of the Allotment Consultant.

RESOLVED - That Durham County Council be authorised to carry out the surveys of each allotment site as quoted.

A.83/09. **WHITE MOOR ALLOTMENTS**
Progress Report on Mr.Hopper
Members considered the report of the Town clerk.

RESOLVED - That recommendations 1-4 as set out in the previously circulated report be agreed together with service of a twelve-month eviction notice.

A.84/09. **ALLOTMENT TENANCY.**
Terms and Conditions.
Members considered the report of the Town Clerk.

RESOLVED - That this item be deferred and a report on each item be submitted to the next meeting.

A.85/09. **ALLOTMENT CONSULTANT.**
Members considered the report of the Consultant Accountant.

RESOLVED - That this item be referred to the January Finance and General Purposes Committee.

SEASONS GREETINGS
The Chair of Committee wished everyone compliments of the season.

There being no further business the Chair declared the meeting closed at 7.40pm.

Councillor Mrs.J.L.Wood
Chair

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 1st December, 2009 on the rising of the Allotments Committee.

PRESENT: Councillor W.Waters (Chair)

Councillors Miss S.L.Armstrong, J.V.Graham, G.Heslop, C.Maddison, Mrs.E.Maddison, J.M.Marr, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance: Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer/Minutes Officer)
Mrs.D.Dunn (Principal Resources Officer)
D.Shingleton (Consultant Accountant)

3 members of the public

APOLOGIES: Councillors Mrs.C.Bainbridge, J C Culine, MBE, I.Harrington(Vice-Chair), M.T.B.Jones, J.Parkin and J.E.Plews.

F.&G.P. **DECLARATION OF INTERESTS.**
148/09. RESOLVED - Declaration of prejudicial interest was received from Councillor W.Waters.

F.&G.P. **PUBLIC QUESTIONS.**
149/09. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

F.&G.P. **PLAY AREA REGENERATION.**
150/09. **Jubilee Park.**
Representatives from Groundwork North East were in attendance and presented to Members the Final Scheme for Jubilee Park.

RESOLVED -

- i) That the scheme be approved and the final consultation be scheduled for January 2010;
- ii) That application be made to Durham County Council for a Playbuilder Grant.

F.&G.P. **FINANCIAL ASSISTANCE.**
151/09. **Northern Regional Brass Band Trust.**
Members considered email dated 27th October 2009 from the Treasurer.

RESOLVED - That a grant of £500 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P. 152/09. **Byers Green Methodist Church.**
Members are considered the S.137 Form submitted by the Treasurer of the above.

RESOLVED - That consideration be deferred and clarification be sought as whether the organisation had obtained 3 quotes for the required work.

F.&G.P. 153/09. **County of Durham School Benevolent Fund.**
Members considered letter dated 4th November from Durham County Council.

RESOLVED - That the letter be received.

CONFERENCES AND COURSES.

F.&G.P. 154/09. **National Society of Allotment & Leisure Gardeners Ltd. AGM and Conference 2010.**
Members considered the notification of the above to be held on Saturday 5th June 2010 in Derby.

RESOLVED -

- i) That the Town Council be represented at the above by the 2 delegates;
- ii) That Councillor Mrs.J.L.Wood be nominated for the Local Authority Member to serve for 3 years; AND
- III) That Standing Orders be waived to enable the nomination to be submitted immediately.

F.&G.P. 155/09. **CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE. Update.**
Reference was made to Minute F.&G.P.141/09 and it was

RESOLVED - That the update be received.

F.&G.P. 156/09. **COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS (CDALC).**
Members considered email dated 11th November 2009 and enclosures from S.Ragg.

RESOLVED - That the information be received and noted.

F.&G.P. 157/09. **MORE POWERS FOR PARISH AND TOWN COUNCILS. The Sustainable Communities Act.**
Reference was made to Minute 63/09 and Members considered letter dated 10th November 2009 from Helen Goodman Member of Parliament for Bishop Auckland.

RESOLVED - That the information be received and noted.

- F.&G.P.
158/09. **CITY OF CULTURE BID 2013.**
Reference was made to Minute F.&G.P.109/09 and Members considered letter dated 22nd October 2009 from Director for Regeneration and Economic Development.
- RESOLVED - That the letter be received and noted.
- F.&G.P.
159/09. **COUNTY DURHAM AND DARLINGTON FIRE AND RESCUE AUTHORITY.**
Statement of Accounts.
RESOLVED - That the information be received and noted.
- F.&G.P.
160/09. **DURHAM POLICE AUTHORITY.**
Statement of Accounts.
RESOLVED - That the information be received and noted.
- F.&G.P.
161/09. **DURHAM COUNTY COUNCIL.**
Local Improvement Programme (LIP).
Members considered letter dated 9th November 2009 from Economic Regeneration.
- RESOLVED -
- i) That the letter be received;
 - ii) That Durham County Council be advised that the scheme for Jubilee Park had been approved by Sedgefield Borough Cabinet but had not been successful for LIP funding.
- F.&G.P.
162/09. **ACCOUNTS FOR PAYMENT.**
Paid Accounts.
RESOLVED - That the payment of accounts in the sum of £90,334.81 authorised for payment, payments by BACS in the sum of £34,862.24 for November and reimbursement of the Imprest Account in the sum of £21,977.56 for November be confirmed.
- F.&G.P.
163/09. **Accounts to Authorise.**
RESOLVED - That the payment of accounts in the sum of £27,183.69 for November be received.
- F.&G.P.
164/09. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

F.&G.P. **AUDIT.**
165/09. Members considered letter dated 22nd October from the Audit Commission and the verbal report from the Consultant Accountant

RESOLVED - That the information be received and noted

F.&G.P. **BUDGET CONTROL.**
166/09. RESOLVED - That the Budget Control Reports showing information up to 18th November, 2009 be received.

F.&G.P. **TOWN HALL BAR.**
167/09. RESOLVED - That the report on Monthly Profit and Loss be received.

F.&G.P. **CENTRAL DURHAM CREMATORIUM.**
168/09. Members considered the report of the Consultant Accountant and after considerable discussion it was

- RESOLVED -
- i) That the contents of the reported be received and noted; and
 - ii) That the decision of the Central Durham Crematorium Committee be awaited.

SEASONS GREETINGS

The Chair of Committee wished everyone compliments of the season.

There being no further business the Chair declared
the meeting closed at 8.30p.m.

Councillor W.Waters
Chair

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the PLANNING AND HIGHWAYS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 8th December, 2009 at 6.45p.m.

PRESENT: Councillor Mrs.C.Bainbridge (Chair)

Councillors Miss S.L.Armstrong, J.C.Culine M.B.E, J.V.Graham, I.Harrington, G.Heslop, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.Parkin (Vice-Chair), J.W.Smith, Mrs.C.Sproat, K.Thompson, F.Walker, W.Waters, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance: Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer/Minutes Officer)
3 members of the public

APOLOGIES: Councillors C.Maddison, J.E.Plews, F.E.Ryder and G.Tolley.

P.&H. **DECLARATION OF INTERESTS.**

49/09. RESOLVED - No personal or prejudicial interests were received.

P.&H. **PUBLIC QUESTIONS.**

50/09. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

POLICE.

P.&H. **Report.**

51/09. RESOLVED - That A/Sgt J. Rielly be thanked for his comprehensive report.

PLANNING APPLICATIONS.

P.&H. **Applications Received To date.**

52/09. Members were requested to confirm the action taken on the planning applications received to date.

RESOLVED - That the information be received and noted.

P.&H. **ARRIVA – STAKEHOLDER UPDATE.**

53/09. Members considered the latest copy of Stakeholder Update from ARRIVA.

RESOLVED - That the information be received.

P.&H.
54/09.

KIRK MERRINGTON.

Parking Problems.

Reference was made to Minute P.&H.46/09 refers and Members are considered the report of the site meeting held on Sunday 29th November, 2009.

RESOLVED - That the recommendation contained in the report be approved and implemented.

SEASONS GREETINGS

The Chair of Committee wished everyone compliments of the season.

There being no further business the Chair declared
the meeting closed at 7.30p.m.

Councillor Mrs.C.Bainbridge
Chair

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the Service and Amenities Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 8th December, 2009 on the rising of the Planning and Highways Committee.

PRESENT: Councillor J.W.Smith (Chair)

Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge, J.C.Culine M.B.E. (Vice-Chair), J.V.Graham, I.Harrington, G.Heslop, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.Parkin, Mrs.C.Sproat, K.Thompson, F.Walker, W.Waters, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance: Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer/Minutes Officer)

3 members of the public

APOLOGIES:Councillors C.Maddison, J.E.Plews, F.E.Ryder and G.Tolley.

S.&A. **DECLARATION OF INTERESTS.**
86/09. RESOLVED - No personal or prejudicial interests were received.

S.&A. **PUBLIC QUESTIONS.**
87/09. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

TOWN HALL.

S.&A. **Structural Survey of Council Chamber Roof.**
88/09. Members considered the document from Dayes Kenyon Associates.

- RESOLVED -
- i) That the Structural Engineering Consultant be asked to prepare a specification for the required works to enable tenders to be sought;
 - ii) That the Consultant be asked to look at the other problems with the Town Hall Roof.

S.&A. **Norman Cornish Paintings**
89/09. Reference was made to Minute S.&A.53/09 and Members considered letter dated 25th November 2009 from R.S.Abley, Spennymoor Settlement.

RESOLVED - That the letter be received and the contents noted.

PARKS AND OPEN SPACES.

S.&A.
90/09.

Kirk Merrington – Speed Visor Sign.

Members considered email dated 24th November and letter dated 7th December from Southern Area, Traffic Office, Durham County Council in connection with the above.

RESOLVED - That the request be agreed and permission be granted to change the existing post.

S.&A.
91/09.

Jubilee Park – Application for Memorial Seat.

Members considered letter dated 23rd November 2009 from Mrs. E. Woodward.

RESOLVED - That permission be granted for the erection of a Memorial Seat within Jubilee Park and to notify applicant of the cost of the Memorial Seat.

S.&A.
92/09.

Jubilee Park – Play Area.

Members considered the feedback from the web site.

- RESOLVED -
- i) That the writer be advised of the proposals for this area;
 - ii) That the feedback comment form on the web site be amended to include email address and postal address.

CEMETERIES & CLOSED CHURCHYARDS.

S.&A.
93/09.

Spennymoor Cemetery – Footpaths.

Members considered the report from the Project Manager

RESOLVED - That consideration of this item be deferred and further quotations be sought for the work.

S.&A.
94/09.

Tudhoe Cemetery – Main Roadway.

Members considered the report from the Project Manager.

RESOLVED - That consideration of this item be deferred and further quotations be sought for the work.

S.&A.
95/09.

Spennymoor Cemetery Memorial Seat.

Members considered the letter of application received on 25th November, 2009 from P.Bland.

RESOLVED - That permission be granted for the erection of a Memorial Seat within Spennymoor Cemetery and to notify applicant of the cost of the Memorial Seat.

S.&A.
96/09. **Cemetery of the Year Competition.**
Members considered the judges assessment of our entries.

RESOLVED - That copies of the documents be given to the Project Manager and Cemetery Caretakers with a view to resolving highlighted issues.

S.&A.
97/09. **COMMUNITY FACILITIES.**
Byers Green Village Hall.
Members considered the report from the Town Clerk on the request from the Management Committee for the installation of a lift

RESOLVED - i) That the recommendations contained in the report be approved; and
ii) That the Management Committee be congratulated for sourcing grant funding.

S.&A.
98/09. **APPRECIATION.**
RESOLVED - That the following correspondence be received and noted:-

email dated 9th November – Remembrance Day – from Mr. & Mrs. D.Gordon;
email dated 19th November – Charity Band Concert – in aid of Town Mayor's Charity Appeal;
letter dated 22nd November – from Mr. G. Darkes.

S.&A.
99/09. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - "That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest".

S.&A.
100/09. **LAND AT MIDDLESTONE MOOR.**
Reference was made to Minute S.&A.50/09 and Members considered the reply from NEDL on the diversion of high voltage overhead line.

RESOLVED - i) That consideration of this item be deferred;
ii) The Town Clerk look at the Wayleave Agreement;
iii) That the original plans be submitted to the next meeting.

PLAY AREAS.

S.&A.
101/09. **Routine Visual Inspection Sheets.**
RESOLVED - That the Durham County Council Inspection Reports be received.

S.&A.
102/09. **Playground Inspections.**
Reference was made to Minute S.&A.85/09 and Members considered email dated 12th November from the Youth/Sport Development Officer, Durham County Council.

RESOLVED - That this matter be deferred.

S.&A.
103/09. **Training of Workforce.**
Reference was made to Minute S.&A.74/09 and Members considered the report from the Principal Admin Officer.

RESOLVED - That arrangements be made for the 5 volunteers to undertake the Routine Inspection and Maintenance training One Day Course “in-house”.

S.&A.
104/09. **WINTER MAINTENANCE.**
Members considered the report of the Town Clerk.

RESOLVED - That the report be received and noted and Durham County Council be advised that the Town Council does not want to take part in the pilot scheme.

S.&A.
105/09. **PUBLIC TOILETS.**
Members considered the report of the Principal Resources Officer.

RESOLVED - That consideration of this item be deferred and a further two quotes be sought for the refurbishment works.

TOWN HALL.

S.&A.
106/09. **Ladies Toilets – Main Hall Level.**
Members considered the report of the Principal Resources Officer.

RESOLVED -

- i) That the quotation from Lydiatt be accepted on the basis of their known high standard of workmanship as evidenced in the refurbishment of the Town Hall Groundfloor toilets; and
- ii) That Standing Orders be waived to allow the work be programmed for 18th-31st January 2010

S.&A.
107/09.

**JUBILEE PARK.
Football Pavilion.**

Members considered the report of the Principal Resources Officer.

- RESOLVED -
- i) That the quotation from HLA be received;
and
 - ii) That Standing Orders be waived to enable
the work to be undertaken as soon as
possible.

SEASONS GREETINGS

The Chair of Committee wished everyone compliments of the season.

There being no further business the Chair declared
the meeting closed at 8.15 p.m.

**Councillor J.W.Smith
Chair**