

Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 25th November, 2008 at 6.45p.m.

PRESENT: Councillor I.Harrington (Town Mayor), and

Councillors Mrs.C.Bainbridge, J.C.Culine, J.V.Graham G. Heslop, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, J.E.Plews, F.E.Ryder, F.Walker, W.Waters, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer/Minutes Officer)

4 Members of the Public

APOLOGIES: Councillors Miss T.Graham, Mrs.C.Sproat, J.Parkin and G.Tolley,

56/08. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

57/08. **MINUTES.**

RESOLVED - That the Minutes of the Council Meeting held on Tuesday 28th October, 2008 be confirmed and signed as a correct record subject to the following amendments:-

48/08 **COMMITTEE MINUTES.**

The Minutes of the meetings of the four Standing Committees be approved;

Audit - 12th September 2008 – that the minutes be received;

Audit – 26th September 2008 – that the minutes be referred back to the Audit Committee for accuracy and approval.

58/08. **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions he had attended since the last meeting:-

- a) Wednesday 29th October - Deputy Mayor attended Seaham Town Council's Mayoress At Home;
- b) Friday 31st October - Deputy Mayor attended Sedgfield Town Council's Quiz Night;
- c) Saturday 1st November Mayor attended Annual meeting of County Durham Association of Local Councils;

- d) Saturday 1st November - Mayor attended Golden Wedding Party of George & Ella Bulmer;
- e) Tuesday 4th November - Deputy Mayor attended Afternoon Tea at Wynyard Hall in aid of Sedgfield Borough Mayor's Charity Appeal;
- f) Friday 7th November - Mayor attended Peterlee Charity Civic Ball;
- g) Sunday 9th November - Mayor, Deputy Mayor together with Town Clerk & Members attended Remembrance Service in the Town Hall;
- h) Tuesday 11th November - Mayor, together with Town Clerk & Members attended the Two Minutes Silence on Festival Walk;
- i) Wednesday 12th November Mayor attended Showmen's Guild of Great Britain Annual Luncheon.

The Mayor thanked the Deputy Mayor for all her assistance during the past month as he had been out of the country and engaged in other areas.

The Mayor reminded Members that it was the Official Opening of Santas Grotto and the Switch On of the Christmas Lights on Friday 28th November and he hoped Members could attend.

The Mayor reported that during the NALC Conference 20-21st November he had been successful in being elected to the Larger Local Councils Committee of NALC.

59/08.

COMMITTEE MINUTES.

RESOLVED – That the Minutes of the meetings of the following Committees be approved

Special Finance and General Purposes 3rd November, 2008

Allotments 4th November, 2008

Finance and General Purposes 4th November, 2008

(subject to the addition of Councillor F.Walker's name to the declarations at Minute F.&G.P.148/08)

Planning and Highways 11th November, 2008

Services and Amenities 11th November, 2008

60/08.

PERFORMANCE MANAGEMENT ACTION PLAN.

RESOLVED – That the schedule referring to decisions taken at meetings held in November Minutes be received.

61/08. **BUDGET 2009-2010.**

Members considered the report of the Finance Manager.

RESOLVED – That the virement to the 2009/2010 Budget be approved.

62/08. **PRECEPT 2009-2010.**

Members considered the report of the Finance Manager.

RESOLVED – That the precept of £1,199,402 for 2009-2010 be approved and the Precept form be signed and submitted to Sedgefield Borough.

There being no further business the Town Mayor declared the meeting closed at 7.25pm.

**Councillor I.Harrington
Town Mayor**

SPENNYMOOR TOWN COUNCIL

Minutes of the Audit Committee held on Friday 26th September 2008

In Attendance: - Councillors, J.V.Graham, Mrs.E.Maddison, J.M.Marr and F.Walker (Chair).

Mrs.P.Wilson	(Town Clerk)
M.S.Rowe	(Finance Manager)
G.O'Hehir	(Internal Auditor)
Miss E.V.Russell	(Minutes Officer)

APOLOGIES: Councillors J.C.Culine, J.Parkin and J.W.Smith.

AD.11/08 **DECLARATION OF INTEREST.**

No Declarations of Interest were received.

AD.12/08 **MINUTES OF LAST MEETING.**

Councillor Mrs.E.Maddison reaffirmed the declaration of personal interest as a member of the disciplinary panel in relation to the matters that were considered at the Disciplinary hearing.

All Members present on the Committee had been asked by the Town Clerk to resubmit for shredding the minutes previously circulated prior to the second copy which had been circulated and it was understood that at present only one set had been returned. Councillor Maddison stated that if those papers remain in circulation and any Member suggests impropriety on her behalf she would take legal action. Assurances were given by the Chairman and Leader of the Council that this would not happen.

Recirculated minutes from the last meeting held on 12th September, 2008 were approved as a true and correct record.

AD.13/08 **EXCLUSION OF PRESS AND PUBLIC.**

That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

AD.14/08 **NOTES OF MEETING WITH BANK MANAGER.**

The Finance Manager, Finance Assistant, Town Clerk and Principal Admin Officer met with the Town Councils Business Account Manager from Barclays Bank to discuss the recommendations made by the Internal Auditor in relation to the bank mandate and the Mayor's Charity Account.

Mandate

One mandate to cover all accounts.

The Finance Manager and Finance Assistant to be added to the current mandate. The Town Clerk, Finance Manager and Principal Admin Officer to operate the account and the continuation of an officer plus two members for the signing of cheques.

Changes to be made and implemented by Tuesday 30th September, 2008.

Treasury Investments

The purpose of the investments are to ensure the Council is maximising the interest on its surplus cash balances.

A letter is required to be sent to Barclays authorising telephone instructions to allow authorisation to the Town Clerk, Finance Manager and Principal Admin Officer for the treasury investments.

Members asked whether internal documents would be available to verify the transaction and the Finance Manager responded by telling Members that a cashflow forecast was prepared and the authorising signatory would be required when contacting the bank to sign and date the form.

This would need to be incorporated in the Treasury Management Document but would come under the parameters of Financial Regulations.

Mayors Charity Account

It was agreed that a new account would be opened with a separate cheque book, which would allow a cheque to be raised at the end of the Mayoral Year to be presented to the Mayors nominated charity.

The changes were made as at present only the Principal Admin Officer is an authorised signatory. The new mandate would include 4 Members, the Town Clerk and Principal Admin Officer.

Information on the Operation of Accounts

The Finance Assistant to be added to the bank mandate to enable checks to be made via telephone on account balances.

RECOMMENDED - That the three recommendations outlined in the report of the Finance Manager be agreed.

AD.15/08

MATTERS ARISING.

The issue of changes to terms and conditions be presented to Finance and General Purposes Committee, Lone Working – Health and Safety Committee.

Review of Hours/Time Sheets to be undertaken by the Finance Manager in accordance with the recommendations of the Audit Committee made on 12th June, 2008.

AD.16/08

DATE AND TIME OF NEXT MEETING.

To be determined.

Meeting closed 11am.

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the ALLOTMENT COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 2nd December, 2008 at 6.45p.m.

PRESENT: Councillor Mrs.J.L.Wood (Vice-Chair) and

Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge, J.C.Culine, J.V.Graham, Miss T.Graham, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, J.Parkin, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, F.Walker and W.Waters.

Also in attendance Mrs.P.Wilson (Town Clerk)
M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant/Minutes Officer)

5 Members of the Public

APOLOGIES: Councillors I.Harrington, G.Heslop, J.E.Plews, G.Tolley and Mrs.E.M.Wood.

A.54/08. **DECLARATION OF INTERESTS.**

RESOLVED - A Declaration of Interest was received from Councillor Mrs.J.L.Wood.

A.55/08. **PUBLIC QUESTIONS.**

RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12.

DURHAM ROAD ALLOTMENTS.

A.56/08. **Boundary Behind Durham Road**

(Councillor Mrs.J.L.Wood declared a personal interest in this item but remained in the meeting)

Members considered letter received on 29th October, 2008 from the Steward of Durham Road Allotments.

- RESOLVED -
- i) That a letter be sent to the resident of Durham Road explaining the situation in relation to the gate access and asking for the reinstatement of the fence in full;
 - ii) That a site visit be arranged to discuss the issue of the boundary fence.

A.57/08. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

A.58/08. **TUDHOE ALLOTMENTS.**
Asbestos Removal Works.
Reference was made to Minute A.51/08 and further consideration was given to this deferred matter and to the report of the Finance Manager.

- RESOLVED -
- i) That the asbestos be removed from the site;
 - ii) That the Steward be informed that any future deposits of asbestos will be the responsibility of the site;
 - iii) That asbestos be removed from any other allotment site if found;

A.59/08. **MERRINGTON LANE ALLOTMENTS.**
Reference was made to Minute A.52/08 and further consideration to this deferred matter and to the report of the Town Clerk.

An amendment to Item 1 was made and an additional Item 3 was added.

A request was made from Councillor Mrs.E.Maddison for a named and recorded vote.

The amendment was carried 11 votes to 4.

For – Councillors Miss.S.L.Armstrong, Mrs C.Bainbridge, J.C.Culine, J.V.Graham, Miss T.Graham, J.M.Marr, J.Parkin, F.E.Ryder, J.W.Smith, F.Walker and W.Waters.

Against - Councillors M.T.B.Jones, C.Maddison, Mrs.E.Maddison and Mrs.C.Sproat.

The substantive motion was carried:-

For - Councillors Miss.S.L.Armstrong, Mrs C.Bainbridge, J.C.Culine, J.V.Graham, Miss T.Graham, J.M.Marr, J.Parkin, F.E.Ryder, J.W.Smith, F.Walker and W.Waters.

Against – Councillors M.T.B.Jones, C.Maddison, Mrs.E.Maddison and Mrs.C.Sproat.

RESOLVED - That the following recommendations be agreed:

1. Re-affirm their earlier, in principal, policy decision to dispose of the Merrington Lane Allotment Site, subject to the Secretary of States Consent and appropriate consultation, recognising that the capital receipt produced has to be utilised on improving the remaining allotments within the parish.
2. Re-affirm their earlier decision not to allow further lettings on the site to avoid 'carpet bagging' compensation claims from new tenants.
3. To authorise the Town Clerk to seek the Secretary of States Consent to dispose of the land.

There being no further business the Chair declared the meeting closed at 7.12 p.m.

Councillor Mrs.J.L.Wood
Vice - Chair

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 2nd December, 2008 on the rising of the Allotments Committee

PRESENT: Councillor J.Parkin (Chair) and

Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge, J.C.Culine, J.V.Graham, Miss T.Graham, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, F.Walker, W.Waters and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant/Minutes Officer)
4 members of the public

APOLOGIES: Councillors I.Harrington, G.Heslop, J.E.Plews, G.Tolley and Mrs.E.M.Wood.

F.&G.P. **DECLARATION OF INTERESTS.**

170/08. RESOLVED - A Declaration of Interest was received from Councillor J.C.Culine.

F.&G.P. **PUBLIC QUESTIONS.**

171/08. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

FINANCIAL ASSISTANCE.

F.&G.P. **Spennymoor School –The F1 in Schools Challenge, Season 08/09.**
172/08. Reference was made to Minute F.&G.P.117/08 and it was

RESOLVED - That letter of appreciation dated 5th November, 2008 from the above be received and noted.

F.&G.P. **Spennymoor Youth Band.**

173/08. Reference was made to Minute F.&G.P.118/08 and it was

RESOLVED - That letter of appreciation dated 7th November, 2008 from the above be received and noted.

F.&G.P. **NEPACS.**

174/08. Members considered letter dated 28th October 2008 from Honorary Appeals Officer.

RESOLVED - That the letter be received and noted.

F.&G.P. **Open Spaces Society – Appeal for Funds to Support Legal Action.**
175/08. Members considered letter dated November 2008 from the above.

RESOLVED - That a grant of £150 be made in accordance with S.137 of the Local Government Act 1972.

COMMUNITIES AND LOCAL GOVERNMENT.

F.&G.P. **Communities In Control – Real People, Real Power: Codes of Conduct for Local Authority Members and Employees – A Consultation.**
176/08. Members considered letter received 3rd November 2008 together with the consultation document.

RESOLVED - That the letter be received and noted.

F.&G.P. **BONFIRE & FIREWORKS DISPLAY 2008.**
177/08. *(Councillor J.C.Culine declared a prejudicial interest in this item and left the meeting).*
Members considered email dated 6th November 2008 from W.Iddon.

RESOLVED - That the email be received and noted.

Councillor J.C.Culine returned to the meeting.

CONFERENCES AND COURSES.

F.&G.P. **National Society of Allotment & Leisure Gardeners Ltd.**
178/08. Members considered the notification of the above to be held on 6th June 2009 in Derby.

RESOLVED - This item was not discussed and will be placed on the next agenda.

Members were also invited nominate:-

- i) Two Local Authority Members to serve on National Management Cttee (1 to serve 3 years and 1 to serve 2 years)
(Cllr Mrs.J.L.Wood appointed in 2006 for 3 years expires June 09)
(Cllr G.Tolley appointed in June 2008 for 2 years – expires in June 2010)
- ii) One Local Authority Member to serve on the Standing Orders Cttee for 2 years
(Cllr J.V.Graham appointed in 2007 for 2 years expires June 09);

RESOLVED -

- i) That Councillor Mrs.J.L.Wood be nominated to serve on the National Management Committee for 3 years;
- ii) That Councillor J.V.Graham be nominated to serve on the Standing Orders Committee for 2 years.

F.&G.P.
179/08. **National Association of Councillors – Delivering Best Practice
Lytham St.Annes – 14-16th November 2008**
RESOLVED - That the contents of the report be received and
noted.

CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE.

F.&G.P.
180/08. **Minutes.**
RESOLVED - That the Minutes of the meeting held on
Wednesday 22nd October, 2008 be received and
noted.

F.&G.P.
181/08. **Update.**
Reference was made to Minute F.&G.P.155/08 and the Town Clerk
spoke on the position to date.

RESOLVED - That the update be received.

COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS.

F.&G.P.
182/08. **Parish Council Elections.**
RESOLVED - To receive and note the email from S.Ragg dated
7th November together with copy of letter dated 29th
October 2008 from Communities and Local
Government to Durham County Council.

F.&G.P.
183/08. **Durham Association News – 62nd Annual General Meeting**
RESOLVED - To receive and note the contents of the Durham
Association News, Issue 22.

POLICIES.

F.&G.P.
184/08. **Child Protection Policy.**
Members considered the report of the Finance Manager.

RESOLVED - That the report be received subject to the following
addition:
Pre-selection checks must include the following:
• 'The Council will seek an enhanced CRB
check'.

F.&G.P.
185/08. **CREATION OF RISK MANAGEMENT GROUP.**
Members considered the report of the Finance Manager.
RESOLVED - i) That the recommendations be received and
implemented;
ii) That the issue of Risk Management be
discussed by the Audit Committee.

F.&G.P.
186/08. **IFRS IMPLEMENTATION STRATEGY.**
Members considered the report of the Finance Manager.

RESOLVED - That the report be received.

ACCOUNTS FOR PAYMENT.

F.&G.P. Paid Accounts.

187/08.

RESOLVED -

That the payment of accounts in the sum of £8,331.82 authorised for payment, payments by BACS in the sum of £41,490.89 for November and reimbursement of the Imprest Account in the sum of £21,451.31 for November be approved.

F.&G.P. Accounts to Authorise.

188/08.

RESOLVED -

That the payment of accounts in the sum of £79,629.82 for November be authorised.

F.&G.P. EXCLUSION OF THE PRESS AND PUBLIC.

189/08.

RESOLVED -

That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

ESTABLISHMENT.

F.&G.P. 2008-09 Pay Negotiations.

190/08.

Members are requested to note that NALC has authorised the payment of an interim award based on the final offer made of 2.45% with immediate effect.

RESOLVED -

That the notification be received.

F.&G.P. Admin Assistant.

191/08.

RESOLVED -

That the overall results of the Foundation Degree in Public Services Administration be received and noted and a letter of congratulations be sent to the Admin Assistant.

F.&G.P. BUDGET CONTROL.

192/08.

RESOLVED -

That the Budget Control Reports showing information up to 19th November, 2008 be received and noted.

F.&G.P. TOWN HALL BAR.

193/08.

RESOLVED -

That the report on Monthly Profit and Loss (29th September, 2008 to 26th October, 2008) be received and noted.

F.&G.P.
194/08. **TOWN HALL.**
Anne Franks Educational Exhibition.
Members considered the report of the Town Clerk.

RESOLVED - That the report of the Town Clerk be received and implemented.

SEASONS GREETINGS
The Chair of Committee wished everyone compliments of the season.

There being no further business the Chair declared the meeting closed at 8.15p.m.

Councillor J.Parkin
Chair

Spennymoor Town Council

Minutes of the proceedings of a meeting of the Planning and Highways Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 9th December, 2008 at 6.45p.m.

PRESENT: Councillor F.E.Ryder (Chair), and

Councillors J.C.Culine, J.V.Graham, I.Harrington, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.W.Smith, Mrs.C.Sproat, F.Walker, W.Waters and Mrs.E.M.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Miss E.V.Russell (Admin Assistant/Minutes Officer)
C.Walton (Head of Planning Services, Sedgefield Borough Council)
2 members of the public

APOLOGIES: Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge (Vice-Chair), Miss T.Graham, G.Heslop, J.Parkin, J.E.Plews, K.Thompson, G.Tolley and Mrs.J.L.Wood.

SEASONS GREETINGS

The Chair of Committee wished everyone compliments of the season.

P.&H. 51/08. **DECLARATION OF INTERESTS.**
RESOLVED - Declarations of prejudicial interest were received from Councillor Mrs.E.Maddison, W.Waters and Mrs.E.M.Wood.

P.&H. 52/08. **PUBLIC QUESTIONS.**
RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12

P.&H. 53/08. **POLICE. Report.**
RESOLVED - No representative from the Police was in attendance.

P.&H. 54/08. **PLANNING APPLICATIONS.**
Members had before them the schedule of planning applications received to date from Sedgefield Borough Council since the last meeting and the comments made upon them by the Chair of Committee.

RESOLVED - That the information be received and noted.

P.&H.
55/08. **Planning Decisions**
RESOLVED - That the information be received and noted.

P.&H.
56/08. **Land at Mount Pleasant Grange, Spennymoor.**
(Councillor W.Waters and Mrs.E.M.Wood declared a prejudicial interest in the following two items and left the meeting).
Members considered the appeal raised in relation to this application.

RESOLVED - That the application be received and noted.

P.&H.
57/08. **Barratt Development – Land immediately to the West of High Whitworth Farm – 7/04/0577, 7/04/0858, 7/08/0057.**
(Councillor Mrs.E.Maddison declared a prejudicial interest in this item but remained in the meeting for the address by C.Walton but left before discussions took place).
Members to considered the above applications and C.Walton, Head of Planning Services, Sedgefield Borough Council was in attendance to address Members on this matter.

RESOLVED -

- i) That C.Walton be thanked for his attendance;
- ii) That a formal objection to the application be made in respect of highway safety, sustainability, water/sewerage problems and the issues in relation to affordable housing.

Councillor Mrs.C.Maddison, W.Waters and Mrs.E.M.Wood returned to the meeting.

SUSTENANCE.
P.&H.
58/08. **Autumn 2008 – Issue 38.**
RESOLVED - To receive the newsletter of the County Durham Sustainability and Environment Partnership.

P.&H.
59/08. **MINERAL VALLEYS PROJECT**
RESOLVED - To receive the Chair's report on the above.

P.&H.
60/08. **FOOTPATHS AND PUBLIC RIGHTS OF WAY.**
Proposed stopping up of Highway at Byway No.30, Whitworth Park, Spennymoor.
Members considered the proposed draft order.

RESOLVED - That the issues outlined in this letter be addressed by minute P.&H.57/08.

NAMING AND NUMBERING.

P.&H.
61/08.

Erection of Fire Station at York Hill Road, Spennymoor.
RESOLVED - To receive and note the official address of the
above premises.

PROPOSED STOPPING UP OF HIGHWAY

P.&H.
62/08.

Derwent Terrace, Spennymoor
Members considered letter dated 26th November 2008 from Durham
County Council.

RESOLVED - That further information be sought in respect of the
proposals.

There being no further business the Chair declared the meeting closed at 7.43p.m.

**Councillor F.E.Ryder
Chair**

Spennymoor Town Council

Minutes of the proceedings of a meeting of the Services and Amenities Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 9th December, 2008 on the rising of the Planning and Highways Committee

PRESENT: Councillor J.C.Culine (Chair), and

Councillors J.V.Graham, I.Harrington, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, F.E.Ryder, J.W.Smith (Vice-Chair), Mrs.C.Sproat, F.Walker, W.Water and Mrs.E.M.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Miss E.V.Russell (Admin Assistant/Minutes Officer)
2 members of the public

APOLOGIES: Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge, Miss T.Graham, G.Heslop, J.Parkin, J.E.Plews, K.Thompson, G.Tolley and Mrs.J.L.Wood.

SEASONS GREETINGS

The Chair of Committee wished everyone compliments of the season.

S.&A. DECLARATION OF INTERESTS.

96/08. RESOLVED - A Declaration of Interest was received from Councillor Mrs.E.Maddison.

S.&A. PUBLIC QUESTIONS.

97/08. Following the recent Presentation to the Town Council on Youth Engagement, in particular a "Youth Council", which was very well received, could the Council confirm what concrete measures have been taken to take this proposal forward?

- RESOLVED -
- i) This item was withdrawn from the agenda and will be placed before the next Services and Amenities Committee;
 - ii) That the proposer of the question be contacted to ask if they agree to their name being included in the question.

PARKS AND OPEN SPACES

S.&A. Jubilee Park – Application for Memorial Seat.

98/08. Members consider letter dated 12th November 2008 from K.Stephenson.

RESOLVED - That permission be granted for the erection of a Memorial Seat within the Jubilee Park and to notify K.Stephenson of the cost of the Memorial Seat.

S.&A.
99/08. **Jubilee Park – Application for Memorial Seat.**
Members considered letter dated 26th November 2008 from A.Clark.

RESOLVED - That permission be granted for the erection of a Memorial Seat within the Jubilee Park and to notify A.Clark of the cost of the Memorial Seat.

S.&A.
100/08. **Jubilee Park – Christmas Holiday Period.**
Members considered letter dated 24th November from R.A.Dixon and the report of the Project Manager.

RESOLVED - That the request be denied.

S.&A.
101/08. **Middlestone Moor (School) Playing Field.**
Members considered letter dated 21st November, 2008 from Andrew Lowes of Byers Green Under 13's and 15's Youth Football Teams.

RESOLVED - i) That a refund of £130 fee be given;
ii) That Durham County Council be contacted to ask whether they would be prepared to 'gift' us the land in question.

S.&A.
102/08. **Jubilee Park – Trees.**
Members consider the report of the Project Manager.

RESOLVED - That the Project Manager investigate this issue to see what remedial works can be done with selected tree removal as appropriate.

S.&A.
103/08. **CEMETERIES AND CLOSED CHURCHYARDS.**
Tudhoe Cemetery – Application for Memorial Seat
Members considered letter received on 14th November 2008 from Mrs.J.Heaps.

RESOLVED - That permission be granted for the erection of a Memorial Seat within the Jubilee Park and to notify Mrs.J.Heaps of the cost of the Memorial Seat.

S.&A.
104/08. **CEMETERY RECORDS.**
Members considered letter dated 31st October 2008 from Deceased Online.

RESOLVED - That the letter be received and noted.

S.&A.
105/08.

NHS COUNTY DURHAM AND DARLINGTON PCT ANNUAL OPERATIONAL PLAN 2009-2010.

Members considered letter dated 20th November 2008 from the Executive of Strategy, Planning and Involvement.

- RESOLVED -
- i) That the letter be received and noted;
 - ii) A letter of Objection be sent in relation to the proposed closure of Bishop Auckland General Hospital.

S.&A.
106/08.

APPRECIATION.

(Councillor Mrs.E.Maddison declared a personal interest in iii) but remained in the meeting).

RESOLVED - Members are requested to receive the following:-

- i) letter dated 3rd November 2008 from Mr. & Mrs. Bulmer – Golden Wedding – 1st November 2008;
- ii) letter dated 7th November from Durham Aged Mineworkers Homes Association – Opening Ceremony of Bellburn Way;
- iii) Card received on 18th November from Mrs.E.Maddison on behalf of her parents Mr & Mrs.Dean – Diamond Wedding – 23rd October 2008;
- iv) letter dated 17th November from Revd. Lynda Gough, St.Paul’s Church;
- v) letter dated 24th November from R.A.Dixon in relation to the All Weather Pitch in Jubilee Park;
- vi) letter dated 17th November from Chairman, Durham County Council - congratulations on attaining Quality Status;
- vii) email dated 26th November, 2008 from C.March, Durham County Council.

S.&A.
107/08.

**CCTV.
Post Vesting Day.**

Members considered letter dated 26th November, 2008 from Head of Community Services, Sedgefield Borough Council.

- RESOLVED -
- i) That the letter be received and noted;
 - ii) That the verbal report of the Town Clerk be received.

S.&A.
108/08. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - “That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest”.

S.&A.
109/08. **TOWN HALL.**
Creation of Civic Suite.
Reference was made to Minute S.&A.80/08 and Members are gave further consideration to this deferred matter.

RESOLVED - That this item be placed before the Town Hall Facilites Sub Committee for review.

S.&A.
110/08. **Request for Compensation from G.Smith Catering.**
Members considered the report of the Finance Manager.

RESOLVED - That 50% of the reimbursement be made on condition that adequate insurance is obtained by both parties.

S.&A.
111/08. **COW PLANTATION NATURE RESERVE.**
Reference was made to Minute S.&A.950/08 and Members considered the report of the Town Clerk.

RESOLVED - That the report be received and the recommendations agreed.

There being no further business the Chair declared the meeting closed at 8.25p.m.

Councillor J.C.Culine
Chair