

Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 28th November, 2006 at 6.45p.m.

PRESENT: Mrs.S.I.Plews (Town Mayor) and

Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge, J.C.Culine, Mrs.S.A.Fleetham, J.V.Graham, I.Harrington, M.T.B.Jones, Mrs.C.Kennedy, Mrs.E.Maddison, J.M.Marr, J.Parkin, Mrs.M.Smith, Mrs.C.Sproat, Mrs.E.Summers, G.Tolley, F.Walker, W.Waters and Mrs.J.L.Wood (Deputy Town Mayor).

Also in attendance Mrs.P.Wilson (Town Clerk)
Miss E.V.Russell (Admin Assistant)

APOLOGIES: Councillor P.Welsh.

46/06. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

47/06. **MINUTES.**

RESOLVED - That the Minutes of the Meeting held on Tuesday 24th October, 2006 be confirmed and signed as a correct record.

48/06. **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions she had attended since the last meeting:-

- i) Thursday 26th October - Town Mayor visited Joseph and Jenny Burnip of Lyne Road on their Diamond Wedding Anniversary
- ii) Friday 27th October - Town Mayor attended Reception/Dinner given by the Chairman of Durham County Council
- iii) Saturday 28th October - Town Mayor attended Sedgefield Borough Council "Bond Evening" held in Ferryhill Leisure Centre.
- iv) Wednesday 1st November - Town Mayor attended St.Paul's Church 50th Anniversary of Re-dedication
- v) Friday 3rd November - Town Mayor attended Peterlee Town Council Charity Ball
- vi) Friday 3rd November - Deputy Mayor attended Sedgefield Town Council Quiz Night
- vii) Sunday 5th November -Town Mayor lit the Bonfire at the Bonfire and Fireworks Display (over £1,700 raised towards Mayor's Charity Appeal)
- viii) Friday 10th November- Town Mayor visited Dora Snowball of Central Drive on her 80th Birthday
- ix) Friday 10th November - Town Mayor attended Spennymoor Boxing Academy Boxing Dinner

- x) Friday 10th November - Deputy Mayor attended Chilton Town Council "Night at the Proms"
- xi) Saturday 11th November - Town Mayor, Members and Staff attended the Two Minutes Silence on Festival Walk at 11a.m.
- xii) Sunday 12th November - Town Mayor, Members and Staff attended the Service of Remembrance held in the Town Hall and at the Cenotaph
- xiii) Sunday 12th November - Town Mayor also laid a wreath at Tudhoe Cemetery in memory of the fighter pilots.
- xiv) Wednesday 15th November - Town Mayor attended the Annual Luncheon of the Showmen's Guild of Great Britain.
- xv) Wednesday 15th November - Town Mayor attended Tour of Durham Cathedral, hosted by the Mayor of Durham City
- xvi) Friday 17th November - Deputy Mayor attended Sedgefield Borough Council's Safety Carousel held at Sedgefield Racecourse.
- xvii) Friday 17th November - Deputy Mayor attended Sedgefield Town Council's Charity Concert
- xviii) Wednesday 22nd November - Town Mayor attended Sedgefield Borough Council's Civic Reception held in the Town Hall.
- xix) Wednesday 22nd November - Town Mayor attended Shildon Town Council's Presentation in relation to the Sid Chaplin Short Story Competition.
- xx) Thursday 23rd November - Town Mayor attended Seaham Town Council's Switch On of the Christmas Lights
- xxi) Friday 24th November - Town Mayor and Santa Officially switched on the Christmas Lights and Opened Santa's Grotto; Town Mayor also present prizes in connection with the Creative Kids Christmas Light Competition.
- xxii) Sunday 26th November - Town Mayor attended St.John Ambulance Buffet Lunch

49/06.

COMMITTEE MINUTES.

RESOLVED – That the Minutes of the meetings of the following Committees be approved and

Allotments 7th November, 2006
(The Allotment minutes were approved by the Chair of the Committee with the exception of Minute A.32/06 which was approved by the Leader of the Council).

Finance and General Purposes 7th November, 2006

Planning and Highways 14th November, 2006

Services and Amenities 14th November, 2006

Special Finance and General Purposes 21st November, 2006

50/06.

AUDIT.

RESOLVED -

To receive the Annual Audit letter.

There being no further business the Town Mayor declared the meeting closed at 6.53pm.

**Councillor Mrs. S.I.Plews
Town Mayor**

Spennymoor Town Council

Minutes of the proceedings of a meeting of the ALLOTMENTS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 5th December, 2006 at 6.45p.m.

PRESENT: Councillor G.Tolley (Chair) and

Councillors J.C.Culine, Mrs.S.A.Fleetham, J.V.Graham, I.Harrington, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, Mrs.S.I.Plews, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, F.Walker, W.Waters and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Mrs.C.Bainbridge (Vice-Chair), Mrs.C.Kennedy, J.Parkin, Mrs.M.Smith, Mrs.E.Summerson and P.Welsh

A.34/06. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

WOOD STREET ALLOTMENTS, MIDDLESTONE MOOR.

A.35/06. **Application to erect two sheds and a greenhouse.**

Consideration was given to the application from Mr.S.Burlison for an 8'x 6' shed, an 8'6' greenhouse and a 16'x10' shed on allotment number 33 on the above estate.

The Association has no objection to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

WHITE MOOR ALLOTMENTS.

A.36/06. **Application to erect polytunnel.**

Consideration was given to the application from Brian Jones for a 6.5m x 2.75m polytunnel on allotment number 49 on the above estate.

The Association has no objection to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

NATIONAL SOCIETY OF ALLOTMENT AND LEISURE GARDENERS LIMITED.

A.37/06. **Annual Local Authority Allotment Competition.**

Consideration was given to letter dated November 2006 from the above.

RESOLVED - To proceed with entry into the above competition.

A.38/06. **Nomination for Standing Orders Committee.**

RESOLVED - To nominate Councillor J.V.Graham to serve on the Standing Orders Committee of the National Society of Allotment and Leisure Gardeners.

A.39/06. **Nominations for Local Authority Members to Serve on the National Management Committee.**

RESOLVED - That the following Members be nominated to serve on the National Management Committee
Councillor Mrs.J.L.Wood for 3 years
Councillor G.Tolley for 2 years.

A.40/06. **Standing Orders.**

RESOLVED - That Standing Orders be waived as in previous years to enable the Town Clerk to send the papers off recorded delivery straight away as there is a deadline of 2nd January, 2007 for receipt of nominations.

A.41/06. **SPENNYMOOR ALLOTMENT ASSOCIATION**

RESOLVED - That the Minutes of the meeting held on 2nd November, 2006 be received.

There being no further business, the Chair declared the meeting closed at 18.55 p.m.

Councillor G.Tolley
Chair

Spennymoor Town Council

Minutes of the proceedings of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 5th December, 2006 on the rising of the Allotments Committee.

PRESENT: Councillor I.Harrington (Chair), and

Councillors J.C.Culine, Mrs.S.A.Fleetham, J.V.Graham, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, Mrs.S.I.Plews, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, G.Tolley, F. Walker, W.Waters and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors Mrs.C.Bainbridge, Mrs.C.Kennedy, J.Parkin (Vice-Chair), Mrs.M.Smith, Mrs.E.Summerson and P.Welsh.

F.&G.P. **DECLARATION OF INTERESTS.**
165/06. RESOLVED - No personal or prejudicial interest was made by any Member.

F.&G.P. **FINANCIAL ASSISTANCE.**
166/06. **The Learning Library.**
Reference was made to Minute F.&G.P.112/06 and it was
RESOLVED - That the letter of appreciation be received

F.&G.P. **Helyn Bennett Family Fund.**
167/06. Reference was made to Minute F.&G.P.114/06 and it was
RESOLVED - That the letter of appreciation be received

F.&G.P. **Crime Stoppers.**
168/06. Consideration was given to letter dated 30th October, 2006 from the above.
RESOLVED - That a grant of £100 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P. **Open Spaces Society - Appeal To Assist With The Registration of New Greens.**
169/06. Consideration was given to letter dated 9th November, 2006 from the above.
RESOLVED - That the letter be received and the contents noted.

F.&G.P. **Ferryhill Falcons JJB.**
170/06. Consideration was given to letter received 20th November, 2006 from Janet Hall.

RESOLVED - That the contents of the letter be received and noted.

CONFERENCES & COURSES.

F.&G.P. **The National Society of Allotment and Leisure Gardeners Ltd.**
171/06. **AGM and Conference 2007.**
Consideration was given to the notification of the above to be held on Friday 1st and Saturday 2nd June 2007 in Eastbourne.

RESOLVED - That the Town Council be represented at the above by the 3 delegates and the Town Clerk.

F.&G.P. **Association of Larger Local Councils – AGM Friday 24th November, 2006.**
172/06.

RESOLVED - That the information be received and noted.

F.&G.P. **CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE.**
173/06. When considering the minutes in relation to the visit and feasibility study it was pointed out that during the recent visit, comments had been made regarding the cost of the refurbishment of the Crematorium. It was hoped that no commitment had been made on behalf of the Town Council, before full consideration of all the facts had taken place. Assurances were given by the Town Clerk that this was not the case.

RESOLVED - That the Minutes of the meeting held on 25th October, 2006 be received.

STANDARDS BOARD FOR ENGLAND.

F.&G.P. **M087 – Registers of Interests and Gifts and Hospitality:**
174/06. **New Administrative Arrangements for Parish and Town Councils With Effect from 1st December, 2006**
Consideration was given to letter dated 3rd November, 2006 from D.A.Hall, Esq., Solicitor, Sedgefield Borough Council in connection with the new arrangements.

RESOLVED - That the contents of the letter be received and noted.

F.&G.P. **Town and Parish Standard.**
175/06. RESOLVED - To receive the November issue of the Town and Parish Standard:08

F.&G.P. **The Connection.**
176/06. RESOLVED - To receive Issue 3 of the Connection dated 2nd November, 2006.

AUDIT COMMISSION.

F.&G.P.
177/06.

Proposed appointment of external auditor.

Consideration was given to letter dated 10th November, 2006 from the above.

RESOLVED - That the letter be received and the contents noted.

SEDGEFIELD BOROUGH COUNCIL.

F.&G.P.
178/06.

Sedgefield Awards for Sensational Youth 2006 / Arts Development Grant.

Consideration was given to letter dated 17th November, 2006 from Katy Banner, Arts Development Officer.

RESOLVED - That the letter be received and the contents noted.

F.&G.P.
179/06.

Community Safety Partnership.

RESOLVED - That the minutes from the Executive Working Group on 9th October, 2006 be received.

ACCOUNTS FOR PAYMENT.

F.&G.P.
180/06.

Paid Accounts.

RESOLVED - That payment of accounts in the sum of £9,322.52 and BACS in the sum of £2,474.89 for November authorised by the Chair of Committee and reimbursement of the Imprest Account in the sum of £44,206.88 for November be approved.

F.&G.P.
181/06.

Accounts to Authorise.

RESOLVED –

- i) To authorise the payment of accounts in the sum of £25,140.13 for November;
- ii) That Standing Orders be waived in order that payment can be made immediately.

F.&G.P.
182/06.

EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

F.&G.P.
183/06.

REMEMBRANCE SUNDAY.

Consideration was given to email dated 12th September, 2006 from D. Alderson.

RESOLVED - That a letter be sent to the Management Committee of Festival Walk.

TOWN COUNCIL POLICIES.

F.&.G.P.
184/06.

Fuel Requisition Procedure.

Reference was made to Minute F.&.G.P.149/06 and it was

RESOLVED - That the "Requisition of Fuel" Procedure be adopted.

BYERS GREEN GARAGES.

F.&.G.P.
185/06.

Garage No.8.

Consideration was given to the report of the Town Clerk.

RESOLVED - That the report of the Town Clerk be received.

F.&.G.P.
186/06.

Garage No.22.

Consideration was given to the report of the Town Clerk.

RESOLVED - That the report of the Town Clerk be received.

ESTABLISHMENT.

F.&.G.P.
187/06.

Millennium Volunteers.

Consideration was given to letter dated 2nd November, 2006 from the above.

RESOLVED - That the Town Clerk open up a dialogue with the organisation.

RISK MANAGEMENT.

F.&.G.P.
188/06.

Condition Survey of all Town Council Properties.

Reference was made to Minute F.&.G.P.157/06 and it was

RESOLVED - To receive the report of the Town Clerk;

TOWN HALL BAR.

F.&.G.P.
189/06.

Bar Trading Accounts.

Consideration was given to the report on the above.

RESOLVED - That the report be received and noted.

F.&.G.P.
190/06.

BUDGET REPORTS.

Members pointed anomalies in the report.

RESOLVED - That consideration of the Budget Reports be deferred until the next meeting;

There being no further business, the Chair declared the meeting closed at 19.30p.m.

Councillor I.Harrington
Chair

Spennymoor Town Council

Minutes of the proceedings of a meeting of the PLANNING AND HIGHWAYS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 12th December, 2006 at 6.45p.m.

PRESENT: Councillors J.C.Culine, J.V.Graham, I.Harrington, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.Parkin, F.E.Ryder, Mrs.C.Sproat, G.Tolley, F.Walker and W.Waters

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillor Miss S.L.Armstrong (Chair), Mrs. C. Bainbridge, Mrs.S.A.Fleetham, Mrs.C.Kennedy (Vice-Chair), Mrs.S.I.Plews, J.W.Smith, Mrs.M.Smith, P. Welsh and Mrs.J.L.Wood.

CHAIR OF MEETING

Due to the absence of the Chair and Vice-Chair and the Mayor and Deputy Mayor it was moved and seconded that Councillor J.M.Marr, Leader of the Town Council, take the Chair for the meeting.

P.&H.
60/06. **DECLARATION OF INTERESTS.**
RESOLVED - Declaration of interest was received from Councillors M.T.B.Jones, Mrs.C.Sproat and W.Waters.

P.&H.
61/06. **POLICE.**
Letter from Inspector A.Green.
Reference was made to Minute P.&H.21/06 (i) and consideration was given to letter dated 7th November, 2006 and email from J.Corrigan dated 23rd November, 2006.

RESOLVED - That the Police be asked why they attend some Town Council meetings and not others.

P.&H.
62/06. **Report.**
Members had before them a Spennymoor Community Beat Team Update as the usual report was unavailable.

RESOLVED - That the report be received.

P.&H.
63/06.

PLANNING APPLICATIONS.

(Councillors M.T.B.Jones, Mrs.C.Sproat and W.Waters declared personal interests in item 4 and left the meeting)

Members had before them the schedule of planning applications received to date from Sedgfield Borough Council, since the last meeting and the comments made upon them by the Chairman.

RESOLVED - That the information and the Chairman's action be received and noted.

P.&H.
64/06.

PLANNING DECISIONS.

Members had before them details of planning decisions made by Sedgfield Borough Council.

RESOLVED - That the information be received and noted.

P.&H.
65/06.

Town and Country Planning Act 1990

Failure to Determine Application to Vary Condition 2 (Compliance with Approved Layout Plan) of Planning Permission Reference 7/2003/0736 DM – Land Off Whitworth Road, Whitworth Park, Spennymoor.

RESOLVED - That the contents of letter dated 10th November, 2006 from Sedgfield Borough Council be received and noted.

P.&H.
66/06.

Erection of 8 no.dwellings and associated access road (outline application, Former Middlestone Moor Youth Club, Albion Street, Spennymoor.

RESOLVED - That the application be received and noted.

P.&H.
67/06

SEASONS GREETINGS

The Chair extended to Members seasonal greetings which were reciprocated.

There being no further business, the Chair declared the meeting closed at 7.10p.m.

Councillor J.M.Marr
Chair pro tem

Spennymoor Town Council

Minutes of the proceedings of a meeting of the SERVICES AND AMENITIES COMMITTEE on Tuesday, 12th December, 2006 on the rising of the Planning and Highways Committee.

PRESENT: Councillor J.C.Culine (Chair), and

Councillors J.V.Graham, I.Harrington, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.Parkin, F.E.Ryder, Mrs.C.Sproat, G.Tolley, F.Walker and W. Waters

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs. B. Fryer (Principal Admin Officer)

APOLOGIES: Councillors Miss S.L.Armstrong, Mrs. C. Bainbridge, Mrs.S.A.Fleetham, Mrs.C.Kennedy, Mrs.S.I.Plews, J.W.Smith (Vice-Chair), Mrs.M.Smith, P. Welsh and Mrs.J.L.Wood.

S.&.A. **DECLARATION OF INTERESTS.**

61/06. RESOLVED - No personal or prejudicial interest was made by any Member.

S.&.A. **PARKS AND OPEN SPACES.**

62/06. **Scouting 2007**

Consideration was given to letter dated 18th November 2006 from the District Commissioner.

RESOLVED - That the request be granted and the Project Manager be asked to make arrangements for the necessary planting.

S.&.A. **NORTHUMBRIA IN BLOOM CHILDREN'S PAINTING COMPETITION.**

63/06. Consideration was given to letter received on 9th November 2006 from the organisers of the above.

RESOLVED - That the arrangements as in previous years be implemented.

S.&.A. **APPRECIATION.**

64/06. RESOLVED - That the following letters of appreciation be received and noted:-

Mr. & Mrs. J.D. Burnip, Lyne Road, Middlestone Moor – Diamond Wedding
Miss P.Gray – Friday 10th November, 2006.

CHRISTMAS DECORATIONS.

S.&.A.
65/06. **New Life Church, Spennymoor.**

Consideration was given to letter dated 14th November, 2006 from A. Poppleton, Secretary of the above.

RESOLVED - That arrangements be made for an additional Christmas Light in the contract for next year.

S.&.A.
66/06. **TUDHOE CRICKET CLUB.**

Considerable discussion ensued on this matter and consideration was given to the following correspondence:-

letter dated 14th November from Acting Sgt Jamie Reilly, Durham Constabulary.

letter dated 16th November from D.W.A.Mitchell.

letter dated 20th November from D.Lavery.

report of Project Manager.

copy of letter from Tudhoe Grange School

report from Project Manager on No. 31 York Villas

RESOLVED - That the Town Clerk arrange to meet representatives of Tudhoe Cricket Club to discuss the matters raised.

INSTITUTE OF CEMETERY & CREMATORIUM MANAGEMENT

S.&.A.
67/06. **One Organisation: One Voice**

Consideration was given to the Consultation Exercise proposals.

RESOLVED - That further information be obtained for the next meeting.

S.&.A.
68/06. **RISK MANAGEMENT.**

Considerable discussion ensued on the Town Clerk's report and it was

- RESOLVED -
- i) That in the light of the highlighted risks, the Council Chamber be removed from rooms available for public hire; and
 - ii) That the action of the Town Clerk in closing the public toilets at dusk be confirmed.

S.&.A.
68/06 **SEASONS GREETINGS**

The Chair extended to Members seasonal greetings which were reciprocated.

There being no further business, the Chair declared the meeting closed at 7.40p.m.

Councillor J.C.Culine
Chair