

Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 27th October, 2009 at 6.45p.m.

PRESENT: Councillor Miss S.L.Armstrong (Town Mayor)

Councillors Mrs.C.Bainbridge, J.V.Graham, Miss T.Graham, I.Harrington, G. Heslop (Deputy Mayor), M.T.B.Jones, J.M.Marr, J.Parkin, F.E.Ryder, K.Thompson, G.Tolley, F.Walker, W.Waters and Mrs.E.M.Wood.

Also in attendance: Mrs. B. Fryer (Principal Admin Officer) (Minutes Officer)

32 members of the public.

APOLOGIES: Councillors J.C.Culine MBE, C.Maddison, J.W.Smith and Mrs.J.L.Wood

57/09. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

58/09. **PUBLIC QUESTIONS.**

RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

59/09. **MINUTES.**

RESOLVED - That the Minutes of the Council Meeting held on Tuesday 22nd September and the Special Meeting of the Town Council held on Tuesday 29th September, 2009 be confirmed and signed as a correct record.

60/09 **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions she had attended since the last meeting:-

- a) Thurs. 24th Sep. - Deputy Mayor visited William & Sylvia Heathcote of Catherine Close on their Diamond Wedding Anniversary;
- b) Thurs. 24th Sep. - Deputy Mayor visited George & Mary Edgar of Barnard Close on their Diamond Wedding Anniversary;
- c) Fri. 25th Sep. - Mayor attended Peterlee Town Council Charity Night;
- d) Tues. 29th Sep. - Mayor attended Chilton Town Council Charity Evening;
- e) Fri. 2nd Oct. - Mayor's Charity Evening held in Town Hall – over £360 raised towards Charity Appeal;
- f) Mon. 5th Oct. - Mayor attended Rotary Club of Spennymoor as an Honorary Member and received a cheque for £500 for her Charity Appeal;

- g) Wed. 7th Oct. - Mayor hosted Evening of Achievement for employees of the Town Council;
- h) Fri. 16th Oct. - Mayor attended Darlington BC Charity Ball;
- i) Mon. 19th Oct. - Fine Dining & Fun at the Spice Lounge, Bishop Auckland organised by Bishop Auckland Hospice in aid of the Mayor's Charity Appeal;
- j) Mon. 26th Oct. - Mayor visited the residents of Clarence Court.

61/09. **COMMITTEE MINUTES.**

RESOLVED – That the Minutes of the meetings of the following Committees be approved:-

Special Allotments	22 nd September, 2009
Allotments	6 th October, 2009
Finance and General Purposes	6 th October, 2009
Planning and Highways	13 th October, 2009
Services and Amenities	13 th October, 2009

62/09. **PERFORMANCE MANAGEMENT ACTION PLAN.**

RESOLVED - That the schedule referring to decisions taken at meetings held in October be received.

63/09. **MORE POWERS FOR PARISH AND TOWN COUNCILS.**

The Sustainable Communities Act.

Members considered the email received from County Durham Association of Local Councils.

RESOLVED - That Helen Goodman, M.P. be asked to support the motion.

PRESENTATIONS.

64/09. **Best Kept Allotment Competition.**

Presentations were made to M.Rutter, B.Long, I.Showler and A.Gardiner.

65/09. **Front Garden Competition.**

Presentations were made to J.A.Stelling and M.Patterson.

66/09. **Northumbria in Bloom Painting Competition 2009.**

A presentation was made to Shannah Parr of The Oaks Secondary School who won 1st place in group 6 of the above Competition.

There being no further business the Town Mayor declared the meeting closed at 7.20 pm.

**Councillor Miss S.L.Armstrong
Town Mayor**

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the ALLOTMENT COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 3rd November, 2009 at 6.45p.m.

PRESENT: Councillor G.Tolley (Vice Chair)

Councillors Miss S.L.Armstrong, J.C.Culine, MBE, J.V.Graham, M.T.B.Jones, J.M.Marr, J.Parkin, F.E.Ryder, Mrs.C.Sproat, K.Thompson, F.Walker, W.Waters and Mrs.E.M.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.C.Jackson (Temp Admin Officer/Minutes Officer)
Mrs.D.Dunn (Principal Resources Officer)
J.A.Clayton (Allotment Consultant)
D.Shingleton (Consultant Accountant)

3 Members of the Public

APOLOGIES: Councillors Mrs.C.Bainbridge, Ms.T.Graham, I.Harrington, G.Heslop, C.Maddison, Mrs.E.Maddison, J.E.Plews, J.W.Smith and Mrs.J.L.Wood (Chair)

BEREAVEMENT:

The Town Clerk advised of the sad and sudden death of Mrs C Darkes of Greenways Residents Association and Councillor W.Waters advised of the death Mrs K Garbutt. It was agreed that cards offering the condolences of members and staff of the Town Council be sent to each family.

- A.51/09 **DECLARATION OF INTERESTS.**
RESOLVED - No personal or prejudicial interest was made by any Member.
- A.52/09 **PUBLIC QUESTIONS.**
RESOLVED No questions had been received from Members of the Public in accordance with Standing Order 12.
- A.53/09. **GREEN LANE ALLOTMENTS.**
Application to Re-Position Existing Shed.
Members considered application dated 17th September from the tenant of Allotment No. 39. The Committee had no objections to the proposal.
- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.54/09. **Application to Erect Shed and Hen Ark.**
Members considered application dated 22nd October from the tenant of Allotment No. 19.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

WHITE MOOR ALLOTMENTS.

A.55/09. **Application to Erect a Poly Tunnel.**
Members considered application dated 25th September 2009 from the tenant of Allotment No. 94 for the erection of a poly tunnel 6m x 3.2 m x 2.4m

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.56/09. **Application to Erect Various Buildings.**
Members considered application received 15th October from the tenant of Allotments No. 24a and 24b. The Association had no objections to the application.

- RESOLVED - That the application be deferred until the next meeting.

A.57/09. **Application to Replace Existing Shed.**
Members considered application received 19th October 2009 from the tenant of Allotment No.4. The Association had no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.58/09.

Application to Erect a Greenhouse.

Members considered application received 20th October 2009 from the tenant of Allotment No. 74. The Association has no objections to the application.

RESOLVED -

- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
- ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.59/09.

Application to Erect a Shed and Hutches.

Members considered application dated 18th October 2009 from the tenant of Allotment No. 106. The Association has no objections to the application.

RESOLVED -

- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
- ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

TUDHOE ALLOTMENTS.

A.60/09.

Application to Erect a Hen Shed.

Members considered letters from the tenant of Allotment No. 20 to erect a 6'x6' hen shed.

RESOLVED -

- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
- ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

MIDDLESTONE MOOR ALLOTMENTS.

A.61/09. **Durham/Wood Street Estate – Erection of Greenhouse.**

Members considered application received on 6th October from the tenant of Allotment No. 26 for the erection of a greenhouse size 10'x8'.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

NATIONAL SOCIETY OF ALLOTMENT AND LEISURE GARDENERS LTD.

A.62/09. **Local Authority Allotment Competition**

Members considered letter dated October 2009 from the above.

- RESOLVED - That more detailed information on the competition being put on hold be requested from the Society.

A.63/09. **SELF MANAGEMENT OF ALLOTMENTS.**

Members were requested to consider the report of the Town Clerk.

- RESOLVED - That the matter be deferred until the allotment forms and conditions have been revised.

A.64/09. **EXCLUSION OF THE PRESS AND PUBLIC.**

- RESOLVED - "That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest".

NORTH ROAD ALLOTMENTS.

A.65/09. **Allotment No. 23.**

Reference was made to Minute A.38/09 refers and Members are gave further consideration to this matter and the report from the Secretary of the Allotment Association that the tenant took over the tenancy in 2006 and paid the first rent in April 2007.

- RESOLVED -
- i) That the eviction order be served.
 - II) Evicted tenants to be advised that they will be ineligible for any other allotment site within the parish.

A.66/09. **GREEN LANE ALLOTMENTS.**
Reference was made to Minute A.49/09 and Members considered the report of the Town Clerk on the site meeting held on the 17th September, 2009.

- RESOLVED -
- I) That the eviction order be served.
 - II) Evicted tenants to be advised that they will be ineligible for any other allotment site within the parish.

A.67/09. **ALLOTMENT CONSULTANT – PROGRESS REPORT.**
Members considered the progress report from J.A.Clayton, Allotment Consultant.

RESOLVED - That the report be received.

A.68/09. **ALLOTMENT CONSULTANT VISITS.**
Members considered the notification to members of visits being made by the Allotment Consultant.

RESOLVED - That it was not practical or appropriate for members to accompany the Allotment Consultant on his visits.

A.69/09. **ALLOTMENT CONSULTANT’S CONTRACT**
Members considered the report of the Consultant Accountant.

- RESOLVED -
- i) That the Allotment Consultant’s contract be extended for a further 3 months.
 - ii) That a projected cost for extending for 6 and 12 months be discussed at the next meeting.

There being no further business the Chair declared the meeting closed at 7.15 pm.

Councillor G.Tolley
Vice-Chair

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 3rd November, 2009 on the rising of the Allotments Committee.

PRESENT: Councillor W.Waters (Chair)

Councillors Miss S.L.Armstrong J C Culine, MBE, J.V.Graham, M.T.B.Jones, J.M.Marr, J.Parkin, F.E.Ryder, Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker and Mrs.E.M.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.D.Dunn (Principal Resources Officer)
D.Shingleton (Consultant Accountant)
Mrs. C.Jackson (Temp Admin Assistant/Minutes Officer)

7 Members of the Public

APOLOGIES: Councillors Mrs.C.Bainbridge, Ms.T.Graham, I.Harrington(Vice-Chair), G.Heslop, C.Maddison, Mrs.E.Maddison, J.E.Plews, J.W.Smith and Mrs.J.L.Wood.

F.&G.P. **DECLARATION OF INTERESTS.**
132/09. RESOLVED - Declaration of interest were received from Councillors J.M.Marr and F.Walker

F.&G.P. **PUBLIC QUESTIONS.**
133/09. RESOLVED No questions had been received from Members of the Public in accordance with Standing Order 12.

F.&G.P. **SPENNYMOOR TOWN FOOTBALL CLUB.**
134/09 **100 Club.**
Representatives of the Football Club addressed Members on this matter.

RESOLVED -

- i) That a grant of £500 for advertising be made in accordance with S.137 of the Local Government Act 1972.
- ii) That a grant of £500 to assist the Youth Teams be made in accordance with S.137 of the Local Government Act 1972.

FINANCIAL ASSISTANCE.

F.&G.P.
135/09 **Butterwick Hospice Care – Children’s Hospice.**
Reference was made to Minute F.&G.P.74/09 and it was

RESOLVED - That the letter of appreciation dated 29th September 2009 be received and noted.

F.&G.P.
136/09 **Tudhoe Grange PTA.**
Reference was made to Minute F.&G.P.75/09 and it was

RESOLVED - That the letter of appreciation dated 21st October 2009 be received and noted.

F.&G.P.
137/09 **Charity Sportsman’s Dinner**
Members considered the request for the refund of the hire fee, from the organisers of the above, held on 11th September 2009.

RESOLVED – That a grant of £92 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P.
138/09. **Royal British Legion Poppy Appeal**
Declaration of interest were received from Councillors J.M.Marr and F.Walker who remained in the meeting.
Members considered letter dated 15th October and letter dated 28th September 2009 from Poppy Appeal Organiser.

RESOLVED – That a grant of £500 be made in accordance with S.137 of the Local Government Act 1972.

CONFERENCES AND COURSES.

F.&G.P.
139/09. **Cremation & Burial Conference – Bournemouth Monday 6th – Wednesday 8th July 2009.**
Reference was made to Minute F.&G.P.300/08 and Members consider the delegates report on the above Conference.

RESOLVED - That the contents of the report be received and noted.

F.&G.P.
140/09. **National Association of Councillors – “Crime and Disorder” 2nd-4th October 2009 in Chester.**
Reference was made to Minute F.&G.P.81/09 and Members considered the delegates report on the above Conference and AGM.

RESOLVED - That the contents of the report be received and noted.

CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE.

F.&G.P.
141/09. **Update.**
Reference was made to Minute F.&G.P.119/09 and it was

RESOLVED - That the update be received.

- F.&G.P. 142/09. **ELECTORAL REVIEW IN COUNTY DURHAM.**
Reference was made to Minute F.&G.P.122/09 and Members gave further consideration to this deferred matter.
- RESOLVED - That a further letter be submitted recommending that Kirk Merrington remain in Spennymoor Parish.
- F.&G.P. 143/09. **ACCOUNTS FOR PAYMENT.**
Paid Accounts.
RESOLVED - That the payment of accounts in the sum of £104,773.34 authorised for payment, payments by BACS in the sum of £37,123.15 for October and reimbursement of the Imprest Account in the sum of £20,782.35 for October be confirmed.
- F.&G.P. 144/09. **Accounts to Authorise.**
RESOLVED - That the payment of accounts in the sum of £78,889.96 for October be received.
- F.&G.P. 145/09. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.
- F.&G.P. 146/09. **BUDGET CONTROL.**
RESOLVED - That the Budget Control Reports showing information up to 20th October, 2009 be received.
- F.&G.P. 147/09. **TOWN HALL BAR.**
RESOLVED - That the report on Monthly Profit and Loss be received.

There being no further business the Chair declared the meeting closed at 7.45 p.m.

**Councillor W.Waters
Chair**

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the PLANNING AND HIGHWAYS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 10th November, 2009 at 6.45p.m.

PRESENT: Councillor Mrs.C.Bainbridge (Chair)

Councillors J.C.Culine M.B.E, J.V.Graham, Miss.T.Graham, G.Heslop, Mrs.E.Maddison, J.M.Marr, J.Parkin (Vice-Chair), F.E.Ryder, J.W.Smith, Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.C.Jackson (Temp Admin Assistant/Minutes Officer)

2 members of the public.

APOLOGIES: Councillors Miss.S.L.Armstrong, I.Harrington, M.T.B.Jones, J.E.Plews, C.Maddison and W.Waters.

P.&H. **DECLARATION OF INTERESTS.**

40/09. RESOLVED - No personal or prejudicial interests were received.

P.&H. **PUBLIC QUESTIONS.**

41/09. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

POLICE.

P.&H. **Report**

42/09 Members are requested to accept the Police Report read by PC Nicola Peacock.

RESOLVED - That the Police Report be received.

PLANNING APPLICATIONS.

P.&H. **Applications Received To date.**

43/09. Members were requested to confirm the action taken on the planning applications received to date.

RESOLVED - That the information be received and noted.

P.&H. **ADOPTION OF RED TELEPHONE KIOSK.**

44/09. Reference was made to Minute P.&H.26/09 and Members considered letter dated 30th September 2009 from BT.

RESOLVED - That the information be received and noted.

**THE COUNTY DURHAM PLAN: CORE STRATEGY ISSUES PAPER:
OCTOBER 2009.**

P.&H.
45/09.

**Public Participation under Regulation 25 of The Town & County
Planning (Local Development (England) (Amendment) Regulations
2008.**

Members considered letter dated 9th October 2009 from Durham
County Council.

RESOLVED - That the information be received and noted.

KIRK MERRINGTON.

P.&H.
46/09.

Parking Problems.

Reference was made to Minute P.&H.35/09 and Members considered
the report of the Project Manager.

- RESOLVED -
- i) That a site meeting be held on a Sunday
lunchtime.
 - ii) That members of the Highway Authority,
Landlord, Residents and Police be invited to
the site meeting to give their views - Members
retiring back to the Town Hall to make a
decision.

P.&H.
47/09.

**CONSULTATION ON THE DEVELOPMENT OF TRAVEL SCHEMES
AND ALTERNATIVES TO BUS SERVICES ACROSS COUNTY DURHAM.**

Members considered letter dated 23rd October 2009 from Durham
County Council.

- RESOLVED
- i) That a letter be sent to Durham County Council
expressing concern about the removal of the
Carelink service.
 - ii) That a letter be sent to Area Action Partnership
expressing concern about the removal of the
Carelink service.

NAMING AND NUMBERING.

P.&H.
48/09.

Erection of Dwelling on land at Wear View, Byers Green.

RESOLVED - To receive and note that the above dwelling has
been addressed as Belleview Cottage, Wear View,
Byers Green.

There being no further business the Chair declared
the meeting closed at 7.20p.m.

**Councillor Mrs.C.Bainbridge
Chair**

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the Service and Amenities Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 10th November, 2009 on the rising of the Allotments Committee.

PRESENT: Councillor J.W.Smith (Chair)

Councillors Mrs.C.Bainbridge, J.C.Culine M.B.E. (Vice-Chair), J.V.Graham, Miss.T.Graham, G.Heslop, Mrs.E.Maddison, J.M.Marr, J.Parkin, F.E.Ryder, Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.C.Jackson (Temp Admin Assistant/Minutes Officer)

2 members of the public.

APOLOGIES: Councillors, Miss.S.L.Armstrong, I.Harrington, M.T.B.Jones, J.E.Plews, C.Maddison and W.Waters.

S.&A. **DECLARATION OF INTERESTS.**
75/09. RESOLVED - No personal or prejudicial interests were received.

S.&A. **PUBLIC QUESTIONS.**
76/09. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

PARKS AND OPEN SPACES
S.&A. **Jubilee Park – Zip Line**
77/09. Members considered the report from the Project Manager.

RESOLVED - That the Zip Line be repaired.

CEMETERIES & CLOSED CHURCHYARDS.
S.&A. **Tudhoe Cemetery – Memorial Seats.**
78/09. Members consider the the following:-

letter received on 6th October 2009 from Hazel Whitehead.
letter dated 10th October from Mrs. S. Shillito.

RESOLVED - That permission be granted for the erection of the Memorial Seats within Tudhoe Cemetery and to notify the applicants of cost of the Memorial Seats.

S.&A.
79/09. **Spennymoor Cemetery - Memorial Seat.**
Members considered the letter of application received on 13th October, 2009 from L. Turner.

RESOLVED - That permission be granted for the erection of a Memorial Seat within Spennymoor Cemetery and to notify L.Turner of the cost of the Memorial Seat.

S.&A.
80/09. **NORTHUMBRIA IN BLOOM COMPETITION. 2010 Competition.**
Members considered the notice of the 2010 Competition and the new project for Schools "Growing Together".

RESOLVED -i) That the Town and 3 Villages be entered in 2010 competition.
ii) That schools be notified of the sections relating to schools.

S.&A.
81/09. **APPRECIATION.**
RESOLVED - That the following correspondence be received and noted:-

card received 12th October – Christening held on 6th September from Mrs.Fawcett-Franey;
card received 12th October – Christening held on 6th September from Mr. & Mrs. Fawcett;
letter dated 20th October – Spennymoor Town Hall Short Mat Bowling Club;
card received 26th October – St. Charles Gardening Club

S.&A.
82/09. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

S.&A.
83/09. **POWER OF WELL BEING TRAINING**
Members considered the report of the Principal Admin Officer.

RESOLVED - To proceed with the training scheduled for November 24th and to complete additional training if necessary.

PLAY AREAS.

S.&A. **Routine Visual Inspection Sheets.**

84/09. RESOLVED - That the Durham County Council Reports be received.

S.&A. **Playground Inspections**

85/09. Reference was made to Minute S.&A.74/09 and Members considered the email dated 30th October 2009 from Durham County Council

RESOLVED - To invite Youth/Sport Development Officer to discuss requirements at next meeting.

There being no further business the Chair declared the meeting closed at 7.45 p.m.

**Councillor J.W.Smith
Chair**