

## Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 25<sup>th</sup> September, 2007 at 6.45p.m.

PRESENT: Mrs.J.L.Wood (Town Mayor) and

Councillors Miss S.L.Armstrong, J.C.Culine, J.V.Graham, I.Harrington (Deputy Town Mayor), G.Heslop, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, J.Parkin, J.E.Plews, F.E.Ryder, J.W.Smith, K.Thompson, G.Tolley, F.Walker,

Also in attendance Mrs.P.Wilson (Town Clerk)  
Miss.E.V.Russell (Admin Assistant)  
D.Shingleton (Consultant Accountant)  
R. Woodley (Audit Commission)  
5 members of Spennymoor Town FC

APOLOGIES: Councillors Mrs.C.Bainbridge, Miss T.Graham, Mrs.C.Sproat, W.Waters and Mrs.E.M.Wood.

42/07. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

43/07 **PUBLIC QUESTIONS.**

RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

44/07. **MINUTES.**

RESOLVED - That the Minutes of the Meeting held on Tuesday 24<sup>th</sup> July, 2007 be confirmed and signed as a correct record.

45/07. **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions she had attended since the last meeting:-

- a) Wednesday 25<sup>th</sup> July - Town Mayor and Deputy Mayor accompanied the Northumbria in Bloom Judges around Spennymoor;
- b) Thursday 26<sup>th</sup> July - Town Mayor attended Peterlee Town Council Charity Night;
- c) Friday 27<sup>th</sup> July - Town Mayor hosted an informal meeting with the four larger local councils;
- d) Saturday 29<sup>th</sup> July - Town Mayor attended Seaham Carnival;

- e) Tuesday 31<sup>st</sup> July - Town Mayor visited the Great North Air Ambulance at Otterburn;
- f) Wednesday 1<sup>st</sup> August - Town Mayor attended Peterlee Town Council Mayor's At Home;
- g) Thursday 9<sup>th</sup> August - Town Mayor visited the residents of Appleton Lodge;
- h) Friday 10<sup>th</sup> August - Town Mayor visited Brenda & Ron Foster of Byers Green on their Golden Wedding;
- i) Friday 10<sup>th</sup> August - Town Mayor visited Gordon & Betty Wilkinson on their Golden Wedding;
- j) Sunday 26<sup>th</sup> August - Deputy Mayor attended Great Aycliffe Show;
- k) Friday 31<sup>st</sup> August - Town Mayor visited Ted & Francis Hodges of Moorside on their Golden Wedding;
- l) Saturday 1<sup>st</sup> September - Town Mayor attended Peterlee Show;
- m) Sunday 2<sup>nd</sup> September - Town Mayor attended the Welcome Service for the new Methodist Minister, Rev. Michael Pullan held in the Town Hall;
- n) Tuesday 4<sup>th</sup> September - Town Mayor attended An Evening Onboard The Prince Bishop River Cruiser;
- o) Friday 7<sup>th</sup> September - Town Mayor visited the residents of Grayson Grange;
- p) Friday 7<sup>th</sup> September - Town Mayor attended Wear Valley District Council Ascot Race Night & Auction;
- q) Sunday 9<sup>th</sup> September - Town Mayor attended Sedgefield Borough Council Mayor's Civic Service;
- r) Sunday 9<sup>th</sup> September - Town Mayor attended the Battle of Britain Commemorative Service, held in Durham Cathedral;
- s) Sunday 9<sup>th</sup> September - Town Mayor presented the prizes at the Catholic Club Open Show;
- t) Monday 10<sup>th</sup> September - Town Mayor attended the Northumbria in Bloom Awards – Ralph Curry from Spennymoor Cemetery was awarded the Bob Woolley Award and Jubilee Park received a Bronze Award;
- u) Friday 14<sup>th</sup> September - Town Mayor attended Durham County Council Annual Reception and Dinner;
- v) Saturday 15<sup>th</sup> September - Town Mayor attended the Half Moon Public House to present the proceeds of a fund raiser event to representatives of the Great North Air Ambulance;
- w) Monday 17<sup>th</sup> September - Town Mayor visited the residents of Clarence Court;
- x) Friday 21<sup>st</sup> September - Town Mayor attended Chilton Town Council's Charity Evening;

46/07.

**COMMITTEE MINUTES.**

RESOLVED – That the Minutes of the meetings of the following Committees be approved

Allotments 4<sup>th</sup> September, 2007  
Finance and General Purposes 4<sup>th</sup> September, 2007

Planning and Highways 11<sup>th</sup> September, 2007  
*(subject to the following amendment:-  
Minute P.& H.31/07 'That the letter dated 15<sup>th</sup>  
August from Durham County Council giving their  
proposals be agreed upon').*

Services and Amenities 11<sup>th</sup> September, 2007

47/07.

**SIGNING AND SEALING OF DOCUMENTS.**

RESOLVED – To confirm the signing and sealing of the following documents:-

Deed of Surrender – 32 High Street;  
Business Lease -30 High Street  
Business Lease – 32 High Street;

48/07..

**STATEMENT OF ACCOUNTS 2006-2007.**

RESOLVED - The final version of the 2006/2007 Statement of Accounts was approved and signed.

49/07 .

**AUDIT COMMISSION ANNUAL GOVERNANCE REPORT.**

The District Auditor was in attendance and presented the Annual Governance Report to Members.

RESOLVED - i) To receive the report;  
ii) To thank Mr Woodley for his attendance;

50/07 .

**SPENNYMOOR TOWN FC.**

**Brewery Field.**

Members of Spennymoor Town FC were in attendance to sign the lease and discharge the appropriate lease fee.

RESOLVED - a) That the lease be signed and witnessed in the presence of Members by the Town Mayor, Deputy Mayor and representatives from Spennymoor Town F.C;

- b) That the cheque be presented to the bank tomorrow awaiting clearance, then arrangements be made to meet club officials to arrange handover of keys.
- c) That final meter readings be taken for all utilities.

*The Town Mayor used her discretion as Chair to take an urgent item of business not on the Agenda.*

51/07 . **DEPARTMENT OF COMMUNITIES & LOCAL GOVERNMENT  
CONSULTATION PAPER.**

**Council's proposals for Unitary Government.**

Members had before them a report prepared by the Town Clerk advising Members of the above mentioned consultation paper.

- RESOLVED -
- a) That Spennymoor Town Council respond to the consultation paper citing cost, stability and potential electorate disenchantment as grounds against holding further Parish Elections within the second year of their current term of office.
  - b) That the Town Council ask for an extension from 4 to 6 years for the election period.

There being no further business the Town Mayor declared the meeting closed at 7.16pm.

**Councillor Mrs J.L.Wood  
Town Mayor**

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the ALLOTMENTS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 2<sup>nd</sup> October, 2007 at 6.45p.m.

PRESENT: Councillor Mrs.C.Bainbridge (Chair) and

Councillors Miss S.L.Armstrong, J.C.Culine, J.V.Graham, Miss T.Graham, G.Heslop, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, J.Parkin, J.E.Plews, Mrs.C.Sproat, K.Thompson, G.Tolley (Vice-Chair), F.Walker, W.Waters and Mrs.E.M.Wood

Also in attendance Mrs.P.Wilson (Town Clerk)  
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors I.Harrington, F.E.Ryder and Mrs.J.L.Wood

A.25/07. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

A.26/07. **PUBLIC QUESTIONS.**

RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

A.27/07. **ST PAUL'S ALLOTMENTS.**

Members considered the request from Mr B. Argyle.

RESOLVED - That consideration of this matter be deferred until it has been considered by the Spennymoor Allotments Association.

A.28/07. **MERRINGTON LANE ALLOTMENTS.**

Members considered the report of the Project Manager.

RESOLVED - That the report be received.

A.29/07. **SPENNYMOOR ALLOTMENT ASSOCIATION.**

RESOLVED - That the Minutes of the meetings held on 3<sup>rd</sup> May, 7<sup>th</sup> June and 6<sup>th</sup> September, 2007 be received.

**DURHAM ROAD ALLOTMENTS.**

A.30/07.

**Erection of poly tunnel.**

Members considered the request from J. Stewart to erect a poly tunnel on allotment 36.

The Association have no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
  - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.31/07.

**Erection of Greenhouse.**

Members considered the request from Mrs Pervis to erect a greenhouse on allotment 25.

The Association have no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
  - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.32/07.

**Erection of poly tunnel.**

Members considered the request from W. Hunter to erect a poly tunnel on allotment 41.

The association has no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
  - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

**CLYDE TERRACE ALLOTMENTS.**

A.33/07

**Erection of Shed.**

Members considered the request from P. Glaister to erect a shed allotment 3.

The association has no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
  - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.34/07.

**GREEN LANE ALLOTMENTS.**

Members considered letter received on the 20<sup>th</sup> September, 2007 from Mr. and Mrs. Turnbull.

RESOLVED - That the letter be received and the land be not sold.

A.35/07.

**TUDHOE ALLOTMENT ASSOCIATION.**

Members considered letter dated 17<sup>th</sup> September 2007 from the Secretary of the above.

RESOLVED - That the Town Clerk, Chair and Vice-Chair of Committee meet with the Secretary as requested.

A.36/07.

**FIRES ON ALLOTMENTS**

Members considered letter dated 13<sup>th</sup> September 2007 from Mr. Barrass of North Road, Spennymoor.

RESOLVED - That the letter be received.

A.37/07.

**SELF-MANAGEMENT OF ALLOTMENTS**

Members considered the report of the Town Clerk.

RESOLVED - That the report of the Town Clerk be received.

A.38/07. **EXCLUSION OF THE PRESS AND PUBLIC.**  
RESOLVED - That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

A.39/07. **ALLOTMENTS**  
Members considered the Town Clerk's report and a recorded vote was requested.

A vote was taken on accepting the recommendations contained in the report – there 12 for and 6 against.

RESOLVED - That the report be received and the recommendations be approved.

A.40/07. **SELF-MANAGEMENT OF ALLOTMENTS**  
Members considered the proposed Heads of Terms of Lease.

RESOLVED - That the report be received and the recommendations be approved.

*There being no further business, the Chair declared the meeting closed at 7.40p.m.*

Councillor Mrs.C.Bainbridge  
Chair

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 2<sup>nd</sup> October, 2007 on the rising of the Allotments Committee.

PRESENT: Councillor J.Parkin (Chair) and

Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge, J.C.Culine, J.V.Graham, Miss T.Graham, G.Heslop, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, J.E.Plews (Vice-Chair), Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker, W.Waters and Mrs.E.M.Wood

Also in attendance Mrs.P.Wilson (Town Clerk)  
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors I.Harrington, F.E.Ryder and Mrs.J.L.Wood.

F. & G.P. **DECLARATION OF INTERESTS.**  
97/07. RESOLVED - Declarations of prejudicial interest was received from Councillors J.C.Culine and W.Waters.

F. & G.P. **PUBLIC QUESTIONS.**  
98/07 RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

F. & G.P. **FINANCIAL ASSISTANCE.**  
99/07. **County Durham and Darlington Fire and Rescue Service – Sedgefield Safety Carousel 2007**  
Reference was made to Minute F. & G.P.71/07 and it was

RESOLVED - That the letter of appreciation be received.

F. & G.P. **Durham County Schools' Football Association.**  
100/07. Members considered letter dated 28<sup>th</sup> August, 2007 from P. Cunningham, Hon. Treasurer.

RESOLVED - That consideration of this item be deferred pending receipt of further information as to the involvement of Spennymoor Schools.

F. & G.P. **Spennymoor Youth Theatre Group.**  
101/07. Members considered letter received 7<sup>th</sup> September, 2007 from Sandie Hall, Secretary of the above.

RESOLVED - That an Advert costing £40 be placed in their programme.

F.& G.P.  
102/07. **D.Bainbridge.**  
*(Councillors J.C.Culine and W.Waters declared a prejudicial interest in this matter and left the meeting)*

Members considered letter received on the 20<sup>th</sup> September, 2007 requesting reimbursement of the £76.50 Town Hall hire fee in relation to a charity function held in the Town Hall on the 7<sup>th</sup> September, 2007.

RESOLVED - To reimburse the hire fee of £76.50 in accordance with S.137 of the Local Government Act 1972.

F.& G.P.  
103/07. **CCTV.**  
**Activity Report.**

RESOLVED - That Andrew Aitkin be invited to the next meeting to address Members on his letter dated 3<sup>rd</sup> September, 2007 in connection with the above.  
(Members to retain the relevant papers)

F.& G.P.  
104/07. **CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE.**  
**2007/08 Contributions to Constituent Authorities.**

RESOLVED - To receive the contents of letter dated 5<sup>th</sup> September, 2007 from the above.

F.& G.P.  
105/07. **LOCAL GOVERNMENT REORGANISATION.**  
**Government Consultation on the approach to implementing proposals for Unitary Local Government.**

Members considered the joint letter dated 12<sup>th</sup> September, 2007 from Local Councils.

RESOLVED - That the letter be received.

F.& G.P.  
106/07. **SCROLLS OF HONOUR.**

RESOLVED - That Scrolls of Honour, in recognition of Service to the Town Council and the Community of Spennymoor, be presented at the Council Meeting on Tuesday 23<sup>rd</sup> October, 2007, to:-

Mrs.Shirley Fleetham and the family of the late Peter Welsh.

F.& G.P.  
107/07. **SHOWCASE ENTERTAINMENT PRODUCTIONS LIMITED.**

Members considered letter dated 20<sup>th</sup> September, 2007 from the above.

RESOLVED - That Adverts costing £50 each be placed in the programme for the forthcoming two shows.

## **ACCOUNTS FOR PAYMENT.**

F.& G.P.  
108/07. **Paid Accounts.**  
RESOLVED - To confirm payment of accounts in the sum of £8,685.07 authorised for payment, payments by BACS in the sum of £30,938.55 for September and reimbursement of the Imprest Account in the sum of £20,623.79 for September.

F.& G.P.  
109/07. **Accounts to Authorise.**  
RESOLVED - To authorise the payment of accounts in the sum of £33,277.76 for September.

F.& G.P.  
110/07. **EXCLUSION OF THE PRESS AND PUBLIC.**  
RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest”.

## **ESTABLISHMENT.**

F.& G.P.  
111/07. **Finance Assistant.**  
RESOLVED - To receive the Technical Level Statement of Achievement plus examination results.

F.& G.P.  
112/07. **Principal Finance Officer**  
Members considered the report of the Town Clerk.

RESOLVED - That the recommendation contained in the report be received.

## **GARAGE GROUND SITES.**

F.& G.P.  
113/07. **Rear of Clyde Terrace – Consultation.**  
Reference was made to Minute F.& G.P.94/07 and Members considered this deferred matter.

RESOLVED - That consideration of this item be deferred for further consultation.

## **BUDGET CONTROL.**

F.& G.P.  
114/07. **BUDGET CONTROL.**  
RESOLVED - That the Budget Control Reports showing information up to the 31<sup>st</sup> August, 2007 be received and noted.

## **TOWN HALL BAR.**

F.& G.P.  
115/07. **TOWN HALL BAR.**  
RESOLVED - That the report on Monthly Profit and Loss be received and noted.

F.& G.P.  
116/07.

**CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE**

Members considered the report of the Town Clerk.

RESOLVED - That the recommendations contained in the report be received.

F.& G.P.  
117//07.

**THE BREWERY FIELD**

The Town Clerk reported that the cheque had cleared and the keys had been handed over.

RESOLVED - That the report of the Town Clerk be received.

*There being no further business, the Chair declared the meeting closed at 8.40p.m.*

Councillor J.Parkin  
Chair

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the PLANNING AND HIGHWAYS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 9<sup>th</sup> October, 2007 at 6.45p.m.

PRESENT: Councillor Miss S.L.Armstrong (Chair) and

Councillors J.C.Culine, J.V.Graham, Miss T.Graham, I.Harrington, G.Heslop, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.Parkin, J.E.Plews, F.E.Ryder (Vice-Chair), J.W.Smith, Mrs.C.Sproat, G.Tolley, F.Walker, W.Waters and Mrs.E.M.Wood, Mrs.J.L.Wood.

Also in attendance Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors Mrs.C.Bainbridge, C.Maddison and K.Thompson.

**P.& H.            DECLARATION OF INTERESTS.**

38/07.            RESOLVED -            Declarations of prejudicial interests were received from Councillors Mrs.E.Maddison, W.Waters and Mrs.E.M.Wood

**P.& H.            PUBLIC QUESTIONS.**

39/07.            RESOLVED -            No questions had been received from Members of the Public in accordance with Standing Order 12.

**P.&H.            POLICE REPORT.**

40/07.            RESOLVED -            That the Police Report be received and the Inspector be requested to provide reports by Ward Areas.

**P.&H.            PLANNING APPLICATIONS.**

41/07.            *(Councillors Mrs.E.Maddison, W.Waters and Mrs.E.M.Wood declared a prejudicial interest in items 5a, 5b and 5c and left the meeting)*

Members had before them the schedule of planning applications received to date from Sedgfield Borough Council, since the last meeting and the comments made upon them by the Chairman.

RESOLVED -            That the information and the Chairman's action be received and noted.

**P.&H.            Planning Decisions.**

42/06.            Members had before them details of planning decisions made by Sedgfield Borough Council.

RESOLVED -            That the information be received and noted.

P.&H.  
43/06. **Proposed Lidl Foodstore**  
Members had before them a letter dated 26<sup>th</sup> September from Lidl UK.

RESOLVED – That Lidl UK be invited to address the next meeting of the Committee.

*(Councillors Mrs.E.Maddison, W.Waters and Mrs.E.M.Wood returned to the meeting)*

**NAMING AND NUMBERING.**

P.& H.  
44/07. **Residential Development on Land at Grayson Road, Spennymoor.**  
RESOLVED - To receive and note the contents of the letter dated 11<sup>th</sup> September, 2007 from the Director of Neighbourhood Services, Sedgefield Borough Council.

**BUS SHELTERS.**

P.& H.  
45/07. **Grayson Road, Middlestone Moor.**  
Reference was made to Minute P.& H.32/07 and Members considered this deferred matter.

RESOLVED - Members agreed that local residents be surveyed for their views on the replacement of the stone bus shelter opposite 44 Grayson Road with an Adshel Shelter.

**FOOTPATHS AND PUBLIC RIGHTS OF WAY.**

P.& H.  
46/07. **Footpath No.5 Spennymoor Parish, Sedgefield Borough – Temporary Public Footpath Closure.**

RESOLVED - That the contents of letter dated 7<sup>th</sup> September, 2007 from Durham County Council be received and noted.

P.& H.  
47/07. **Proposed Stopping up of Highway at Central Drive, Hawthorn Road and Heath Road, Middlestone Moor, Spennymoor.**

*(Councillors Mrs.E.Maddison, W.Waters and Mrs.E.M.Wood declared an interest in this matter and left the meeting)*

RESOLVED - That the contents of letter dated 17<sup>th</sup> September 2007 from Durham County Council be received and noted

*(Councillors W.Waters and Mrs.E.M.Wood returned to the meeting and Councillor Mrs.E.Maddison remained out for the next and final item)*

P.& H.  
48/07.

**TREE PRESERVATION ORDER.**

**25 St. Marys Grove, Tudhoe Village, Spennymoor.**

RESOLVED - That the contents of letter dated 13<sup>th</sup> September, 2007 from Sedgefield Borough Council be received and noted.

*There being no further business, the Chair declared the meeting closed at 7.10p.m.*

Councillor Miss S.L.Armstrong  
Chair

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the SERVICES AND AMENITIES COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 9<sup>th</sup> October, 2007 at 6.45p.m.

PRESENT: Councillor J.W.Smith (Chair)

Councillors Miss S.L.Armstrong, J.C.Culine(Vice-Chair), J.V.Graham, Miss T.Graham, I.Harrington, G.Heslop, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.Parkin, J.E.Plews, F.E.Ryder, Mrs.C.Sproat, G.Tolley, F.Walker, W.Waters, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors Mrs.C.Bainbridge, C.Maddison and K.Thompson

### S. & A. **DECLARATION OF INTERESTS.**

51/07. RESOLVED - Declarations of personal interests were received from Councillor Mrs.E.Maddison, F.Walker and W.Waters.

### S. & A. **PUBLIC QUESTIONS.**

52/07. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

### **PARKS AND OPEN SPACES.**

S. & A. **Kirk Merrington Village Greens – Adjacent Coronation Terrace.**  
53/07. Members considered the report of the Project Manager

RESOLVED - That no further action be taken in this matter.

### S. & A. **High Whitworth Playing Field.**

54/07. Members considered the email dated 17<sup>th</sup> August from Paul Clarke of Alnwick Drive, Whitworth Park.

RESOLVED - That a site meeting be held for Members to assess the situation.

### S. & A. **Graffiti Art.**

55/07. Members considered the feedback from the Town Council's website in connection with the above.

RESOLVED - That no action be taken in this matter.

S.& A.  
56/07.

**Jubilee Park – Trees.**

Reference was made to Minute S.&A.23/07 and Members are requested to consider the report of the Project Manager.

RESOLVED - That woodland management be carried out on the trees in Jubilee Park and the complainants be advised of this action.

S.& A.  
77/07.

**Memorial Seats – Bowling Pavilion/Tudhoe Cemetery.**

Members gave to consideration to the letter from F.Howells to place a memorial seat adjacent to the Bowling Pavilion and in Tudhoe Cemetery.

RESOLVED - To agree to the request contained in the letter to erect a Memorial Seat at the Bowling Pavilion and in Tudhoe Cemetery, subject to space being available and to notify F.Howells of the cost of the Memorial Seats.

S.& A.  
78/07.

**CEMETERY OF THE YEAR AWARDS 2007.**

It was reported that both Spennymoor and Tudhoe Cemeteries were entered into the above Competition and Tudhoe has been shortlisted.

RESOLVED - That the Town Mayor, Chair of Committee and Cemetery Caretaker be authorised to attend the presentation to take place in Harrogate on Tuesday 16<sup>th</sup> October, 2007.

**CEMETERIES AND CLOSED CHURCHYARDS**

S.& A.  
79/07.

**Spennymoor Cemetery.**

Members considered the request from K. Stephenson to place a memorial seat within the Cemetery.

RESOLVED - To agree to the request contained in the letter to erect a Memorial Seat within the Cemetery and to notify K.Stephenson of the cost of the Memorial Seat.

S.& A.  
80/07.

**SASY AWARDS 2007.**

Members gave consideration the letter dated 24<sup>th</sup> August. 2007 from Sedgefield Borough Council.

RESOLVED - That the information contained in the letter be received and Members complete the appropriate form if they wish to nominate anyone.

S.& A.  
81/07.

**APPRECIATION.**

RESOLVED - That the following correspondence be received and the contents noted:-

- (i) card received 18<sup>th</sup> September from Marlene and Mick Fox;
- (ii) card received 2<sup>nd</sup> October from Kate and Richard Luther.

S.& A.  
82/07.

**NORTHUMBRIA IN BLOOM.**

**Sub Committee.**

Members gave consideration to the forming a working group to look at our entry, involving members and a cross section of staff and to hold a Tidy Front Garden competition, similar to the Best Kept Allotment Competition.

RESOLVED - That consideration of this item be deferred until the next meeting and the Town Clerk be requested to prepare a report on previous actions and the feasibility of such a Committee and Terms of Reference.

S.& A.  
83/07.

**Report Sheets 2007.**

The Town Mayor and Deputy Mayor gave a report on their experience with the Judges during this year's judging.

RESOLVED - Members received the Judges report sheets in connection with our entries in the Northumbria in Bloom Competition.

S.& A.  
84/07.

**EXCLUSION OF THE PRESS AND PUBLIC.**

RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

S.& A.  
85/07.

**LAND AT BARNFIELD ROAD.**

Reference was made to Minutes S.& A.18/07 and 39/07 and Members considered the report of the Town Clerk on the Tenders received in connection with the sale of the above land.

RESOLVED - That recommendation 1) in the report be agreed and the land be sold to the highest tenderer.

S.& A.  
86/07.

**PUBLIC CONVENIENCES TO THE REAR OF THE TOWN HALL.**

Reference was made to Minute S.& A.6/07 and Members considered the report on the quotations received for the replacement of the ceilings in the above.

RESOLVED - That the recommendation in the report be agreed and Standing Orders be waived to allow the work to commence as soon as possible.

**JUBILEE PARK.**

S.& A.  
87/07.

**Extended Work Placement.**

Members considered letter dated 25<sup>th</sup> September from the Youth Mentor of Spennymoor School.

RESOLVED - That a work experience placement of one day per week until the end of the current school year, be offered to the Student subject to Insurance Cover and a structured programme being agreed.

S.& A.  
88/07.

**LIP PROGRAMME.**

This item had been placed on the Agenda to request Members to submit their ideas for schemes to be submitted.

Members were also provided with a copy of letter dated 4 October, 2007 from Sedgefield Borough Council, in connection with the application in respect of the improvements to the John Kitson Archway.

- RESOLVED -
- i) That Members submit their ideas to the Town Clerk and a report be submitted to the next meeting;
  - ii) That the letter dated 4<sup>th</sup> October be received with regret;
  - iii) That the Town Clerk ascertain from Sedgefield Borough whether there is an appeals procedure to follow against this decision.

*There being no further business, the Chair declared the meeting closed at 7.45p.m.*

Councillor J.W.Smith  
Chair

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the SPECIAL FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 23<sup>rd</sup> October, 2007 at 6p.m.

PRESENT: Councillor J.Parkin (Chair) and

Councillors Miss S.L.Armstrong, J.C.Culine, J.V.Graham, Miss T.Graham, I.Harrington, G.Heslop, M.T.B.Jones, J.M.Marr, J.E.Plews (Vice-Chair), F.E.Ryder, J.W.Smith, Mrs.C.Sproat, G.Tolley and F.Walker.

Also in attendance Mrs.P.Wilson (Town Clerk)  
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors Mrs.C.Bainbridge, C.Maddison, W.Waters and Mrs.J.L.Wood.

F. & G.P. **DECLARATION OF INTERESTS.**  
118/07. RESOLVED - No personal or prejudicial interest was made by any Member.

F. & G.P. **EXCLUSION OF THE PRESS AND PUBLIC.**  
119/07. RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

F. & G.P. **ESTABLISHMENT.**  
120/07. **Review of Management Structure and Roles.**  
Members were requested to consider the report of the Councils Independent HR Consultant.

RESOLVED - That the report be received and recommendations i) – vi) be approved and implemented.

*There being no further business, the Chair declared the meeting closed at 6.25p.m.*

Councillor J.Parkin  
Chair