

Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 24th July, 2007 at 6.45p.m.

PRESENT: Mrs.J.L.Wood (Town Mayor) and

Councillors Miss S.L.Armstrong, Mrs.C.Bainbridge, J.C.Culine, J.V.Graham, I.Harrington (Deputy Town Mayor), G.Heslop, M.T.B.Jones, J.M.Marr, J.Parkin, J.E.Plews, F.E.Ryder, Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker and Mrs.E.M.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Officer)

Miss E.V.Russell (Admin Assistant)
G.O'Hehir (Accountant)
C.Myers (Sedgefield Borough Council)

APOLOGIES: Councillors Miss T.Graham, C.Maddison, Mrs.E.Maddison, J.W.Smith and W.Waters

27/07. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

28/07. **MINUTES.**

RESOLVED - That the Minutes of the Meeting held on Tuesday 26th June, 2007 be confirmed and signed as a correct record.

29/07. **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions she had attended since the last meeting:-

- a) Thursday 5th July - Town Mayor Judged the Shops in the Decorated Window Competition;
- b) Thursday 5th July - Deputy Mayor attended the Town Council Netball Competition held at Ox Close School;
- c) Thursday 5th July - Town Mayor Officially Opened the 52nd Spennymoor Gala;
- d) Friday 6th July - Town Mayor attended Auckland Hospital Radio lunch;
- e) Saturday 7th July - Town Mayor and Deputy Mayor together with the Mayor and Consort of Sedgefield Borough judged the Gala Parade and present Trophies in Jubilee Park;
- f) Sunday 8th July - Town Mayor attended Wear Valley Annual Dinner and Proms in the Park at Auckland Castle;

- g) Saturday 14th July - Town Mayor attended Durham Miners Gala;
- h) Sunday 15th July - Town Mayor attended Sedgefield Town Council Civic Service;
- i) Monday 16th July - Town Mayor and Deputy Mayor accompanied the Judges in the judging of the Best Kept Allotment Competition;
- j) Tuesday 17th July - Deputy Mayor accompanied the Judges in the judging of the Best Kept Allotment Competition;
- k) Tuesday 17th July - Town Mayor attended Seaham Town Council Mayor's At Home;
- l) Wednesday 18th July - Town Mayor and Deputy Mayor accompanied the Northumbria in Bloom Judges around the village entries;
- m) Thursday 19th July - Town Mayor attended Peterlee Town Council Charity Evening;
- n) Friday 20th July - Town Mayor visited Councillor & Mrs. Andy Gray of Durham Road on their Golden Wedding;
- o) Saturday 21st July - Town Mayor attended Byers Green Carnival;
- p) Saturday 21st July - Town Mayor visited Arthur Stelling on his 90th Birthday;
- q) Tuesday 24th July - Town Mayor attended Great Aycliffe's Mayor at Home

30/07.

COMMITTEE MINUTES.

RESOLVED – That the Minutes of the meetings of the following Committees be approved

Allotments 3rd July, 2007

*(subject to the following amendment:-
Minute A. 14/07 the following be added to the
declaration "for this item only")*

Finance and General Purposes 3rd July, 2007

*(subject to the following amendments:-
Minute F.&G.P. 38/07 & 42/07 the following be
added to the declaration "for this item only")*

Planning and Highways 10th July, 2007

Services and Amenities 10th July, 2007

31/07

COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS.

Consideration was given to the request for nominations for the 61st Annual General Meeting of the Association.

RESOLVED - That the following nominations be made:-

Vice-President – Councillor W.Waters

Councillors J.V.Graham and J.M.Marr

32/07.

SEDGEFIELD BOROUGH DRAFT GREEN SPACE STRATEGY FRAMEWORK REPORT.

Consideration was given to letter received on 9th July 2007 in connection with the above. It was reported that the deadline for responses was 31st August and an Officer of Sedgefield Borough Council was not available to address the meeting but the draft of the Green Space Strategy itself would be received in the Autumn (October/November) when there would be a further opportunity to make comments.

RESOLVED - That the information be received and noted.

33/07.

SEDGEFIELD BOROUGH COUNCIL LOCAL DEVELOPMENT FRAMEWORK.

Core Strategy: Preferred Options Report

Major Allocations: Alternative Options

Draft Affordable Housing Supplementary Planning Document and Incorporating a Renewable Energy Obligation into Developments – Guidelines for Developers.

Consideration was given to letter dated 9th July 2007 in connection with the above the deadline for responses is the 28th August 2007.

Chris Myers from Sedgefield Borough Council was in attendance and gave a presentation to Members on this matter.

RESOLVED - That Mr. Myers be thanked for his presentation.

34/07.

STATEMENT OF INTERNAL CONTROL

RESOLVED - To receive and approve the Statement of Internal Control.

35/07.

EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

36/07.

SPENNYMOOR TOWN FOOTBALL CLUB LTD.

Members had before them the Business Plan that had been delivered by email at 9.15a.m. and by hand at 10.05a.m. together with correspondence from fans and a schedule of expenditure incurred by the Town Council from May 2005-March 2007.

The Town Clerk gave a PowerPoint presentation on the present situation.

G.O'Hehir gave his report on the Business Plan that had been supplied and he expressed concern at the lack of information regarding the present financial position of the Club.

Considerable discussion ensued on this matter and it was

- RESOLVED -
- i) That the Business Plan be not accepted;
 - ii) That Spennymoor Town Football Club be given 28 days Notice to Quit;
 - iii) That during this Notice Period matches already arranged go ahead providing:-
 - a) the access to the portacabin be restricted;
 - b) the ground is tidied up to meet Health and Safety Requirements;
 - c) provision of a copy of the Public Liability Insurance to the Town Clerk forthwith;
 - d) that the licence fee is paid up to date.
 - iv) To advertise that the ground is available to lease for sporting purposes.

37/07.

TENNIS TROPHY

Consideration was given to the request from Mrs.Button for the return of silver trophy that had been placed with the Town Council.

RESOLVED - That the Trophy be returned to Mrs.Button.

38/07.

COMPLAINTS TO THE STANDARDS BOARD.

Reference was made to Minute 74/06 and consideration was given to letter from The Standards Board dated 5th June 2007.

RESOLVED - That the letter be received and the contents noted.

39/07.

LAND AT BARNFIELD ROAD

Reference was made to Minute S.&A.18/07 and consideration was given to letter dated 4th July 2007 from J.W.Wood on the valuation of the above land.

RESOLVED - That the land be advertised for sale by sealed tender.

40/07.

BANK ACCOUNTS

New Shop Rent Account

The Town Clerk reported on this matter and it was:-

RESOLVED - That the signatories on the new Shop Rent Account at Barclays, be the same as for the Mayor's Charity Account.

41/07.

MAYOR'S COMMENTS

The Mayor wished Members a relaxing and pleasant break during recess.

There being no further business the Town Mayor declared the meeting closed at 8.30pm.

**Councillor Mrs J.L.Wood
Town Mayor**

Spennymoor Town Council

Minutes of the proceedings of a meeting of the ALLOTMENTS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 4th September, 2007 at 6.45p.m.

PRESENT: Councillor Mrs.C.Bainbridge (Chair) and

Councillors Miss S.L.Armstrong, J.V.Graham, Miss T.Graham, I.Harrington, G.Heslop, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, J.E.Plews, F.E.Ryder, J.W.Smith, K.Thompson, G.Tolley (Vice-Chair), F.Walker and Mrs.E.M.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Miss E.V.Russell (Admin Assistant)

APOLOGIES: Councillors J.C.Culine, J.Parkin, Mrs.C.Sproat, W.Waters and Mrs.J.L.Wood.

A.16/07. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

A.17/07. **PUBLIC QUESTIONS.**

RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

DURHAM ROAD ALLOTMENTS

A.18/07. **Application for the Erection of a Shed**

RESOLVED - To report receipt of letter received on 25th July from Mr.J.Stewart requesting permission to erect a shed on Allotment no.36 and to confirm the action of the Mayor; Leader; Chair and Vice-Chair of Committee in approving this application.

BEST KEPT ALLOTMENT COMPETITION.

A.19/07. **2007 Results.**

- RESOLVED -
- i) That the Presentation of prizes take place at the Council meeting on Tuesday 23rd October, 2007.
 - ii) That additional certificates be awarded for the most improved as indicated by an asterisk on the schedule previously circulated.

A.20/07. **SELF MANAGEMENT.**
It was reported that the meeting will take place on Wednesday 5th September, 2007 at 7p.m. in the Memorial Room.

RESOLVED - That this information be received and noted.

A.21/07. **EXCLUSION OF THE PRESS AND PUBLIC.**
RESOLVED - That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

A.22/07. **DURHAM ROAD ALLOTMENTS.**
Complaint.
Reference was made to Minute A.14/07 and consideration was given to the results of the land search received from the Land Registry on the 6th July, 2007.

RESOLVED - That measurements be made of the existing pathway and these be monitored regularly to ensure no further encroachment;

A.23/07. **CLYDE TERRACE ALLOTMENTS GARAGE SITES.**
Consideration was given to correspondence received from Sedgefield Borough Council's Anti Social Behaviour Unit.

RESOLVED - i) That the tenant be given Notice to Quit;
ii) That Standing Orders be waived;

A.24/07. **ALLOTMENT TUDHOE VILLAGE**
Reference was made to Minutes A.59/06 and F.&G.P.53/07 and consideration was given to letter dated 2nd August, 2007 from Anna-Marie Gossage of Ivy House, Tudhoe Village.

RESOLVED - i) To move receipt of the letter;
ii) To contact the National Coal Board to endeavour to obtain a previous tenant list.

There being no further business, the Chair declared the meeting closed at 7.06 p.m.

Councillor Mrs.C.Bainbridge
Chair

F.&G.P.
61/07. **SPENNYMOOR TOWN FC.**
Brewery Field.
Consideration was given to the expressions of interest in relation to leasing the facility.

RESOLVED – That Spennymoor Town Football Club be invited to attend the Council Meeting to be held on Tuesday 25th September to sign the lease and pay the rental of £5,000 for the first year of the lease.

F.&G.P.
62/07. **BUDGET CONTROL.**
RESOLVED - That the Budget Control Reports showing information up to the 31st July, 2007 be received and noted.

F.&G.P.
63/07. **TOWN HALL BAR.**
RESOLVED - That the report on Monthly Profit and Loss be received and noted.

The Meeting resumed in accordance with the previously circulated Agenda

F.&G.P.
64/07. **PUBLIC QUESTIONS.**
RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

F.&G.P.
65/07. **FINANCIAL ASSISTANCE.**
Spennymoor Cricket Club.
Reference was made to Minute F.&G.P.7/07 and it was

RESOLVED - That the letter of appreciation be received.

F.&G.P.
66/07. **Sedgefield and District Advice and Information Service – Citizens Advice Bureau funding and Core Generalist Service Provision.**
Reference was made to Minute F.&G.P.9/07 and it was

RESOLVED - That the letter of appreciation be received.

F.&G.P.
67/07. **Spennymoor and District Catholic Club – Annual Open Produce Show.**
Reference was made to Minute F.&G.P.44/07 and it was

RESOLVED - That the letter of appreciation be received.

F.&G.P.
68/07. **Grants for Pre-Schools.**
Reference was made to Minute F.&G.P.38/07 and it was

RESOLVED - That the letters of appreciation be received.

- F.&G.P.
69/07. **Grants for Senior Citizens.**
Reference was made to Minute F.&G.P.39/07 and it was
- RESOLVED - That the letters of appreciation be received.
- F.&G.P.
70/07. **Tudhoe Village Show 2007.**
Reference was made to Minute F.&G.P.43/07 and it was
- RESOLVED - That the letter of appreciation be received.
- F.&G.P.
71/07. **County Durham and Darlington Fire and Rescue Service –
Sedgefield Safety Carousel 2007**
RESOLVED - To confirm the action of the Mayor; Leader; Chair
and Vice-Chair of Committee in authorising a
donation of £250 to the above.
- F.&G.P.
72/07. **Spennymoor Ladies Bowling Club**
RESOLVED - To confirm the action of the Mayor; Leader; Chair
and Vice-Chair of Committee in authorising a
donation of £200 towards the expenses of their two
members selected to play in the National Pairs
Competition in Leamington and that the letter of
appreciation be received.
- F.&G.P.
73/07. **Spennymoor Carpet Bowls**
Consideration was given to the letter dated 23rd July, 2007 from
Mrs.Bowman of the above.
- RESOLVED - That the carpet be retained at the Town Hall and
offer its use on loan to the Community Centres.
- F.&G.P.
74/07. **Women's World Croquet Championship - Dublin**
RESOLVED - To confirm the action of the Leader and Chair of
Committee in authorising sponsorship of £100
towards her expenses when representing England
at the Women's World Croquet Championship in
Dublin
- F.&G.P.
75/07. **Bishop Auckland Ostomy Group.**
Reference was made to Minute F.&G.P.42/07 and consideration was
given to letter received on 22nd August 2007 from Mrs.Davison.
- RESOLVED - That a grant of £200 be made in accordance
with S.137 of the Local Government Act 1972.
- F.&G.P.
76/07. **SCROLL OF HONOUR.**
As a gift of silver cufflinks had already been made by the Town Council it
was
- RESOLVED - To remove this item from the Agenda.

- THE STANDARDS BOARD FOR ENGLAND.**
The Bulletin 34.
 F.&.G.P. 77/07. RESOLVED - To receive and note the contents of the above.
- COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS.**
 F.&.G.P. 78/07. RESOLVED - To receive and note the contents of the Durham Association News, Issues 13 and 14.
- ADVERTISING.**
 F.&.G.P. 79/07. Reference was made to Minute F.&.G.P.63/06 and it was
 RESOLVED - That the letter of appreciation be received.
- LOCAL GOVERNMENT REORGANISATION.**
 F.&.G.P. 80/07. *(Councillor Mrs E.Maddison declared a personal interest in this matter but remained in the meeting)*
 RESOLVED - To receive and note the contents of letter dated 25th July, 2007 from M.Lloyd, Chief Executive, Durham County Council.
- POLICE.**
 F.&.G.P. 81/07. RESOLVED - To receive and note the contents of Durham Police Authority – Policing Plan 2007-2008 and Joint Annual Report 2006/2007.
- CLG FORMAL CONSULTATION TO INCREASE LGPS PROTECTION TO 2020 IN ENGLAND AND WALES.**
 F.&.G.P. 82/07. *(Councillor Mrs E.Maddison and J.W.Smith declared a personal interest in this matter but remained in the meeting)*
 Consideration was given to letter dated 25th July, 2007 from Gill Hale, Regional Secretary, Northern UNISON and to the letter dated 7th August, 2007 from Dave Prentis, UNISON General Secretary.
 RESOLVED - That the contents of the letters be received and noted.
- CONFERENCES & COURSES.**
Society of Local Council Clerks – 33rd National Conference.
 F.&.G.P. 83/07. Consideration was given to the notification of the above to be held on the 26th – 28th October, 2007 at the Royal Court Hotel, Keresley, Coventry.
 RESOLVED - That attendance at the above conference be at the discretion of the Town Clerk.

F.&G.P. 84/07. **The Cremation Society of Great Britain – International Cremation and Burial Conference and Exhibition 2007.**

Consideration was given to the notification of the above to be held on 12th – 14th November, 2007 at the Hilton Newcastle Gateshead.

RESOLVED - That the Town Council be represented by 2 Councillors and the delegate at the above.

F.&G.P. 85/07. **National Association of Councillors.**

Consideration was given to the schedule of Conferences:-

RESOLVED - i) That the Town Council be represented by two Members and the Executive Member at the following:-

English Region.

5/7 October 2007 - Lytham St Annes (English AGM) Protecting Our Communities-Preparing for Emergencies

18/20 January 2008 – York
A Cleaner Greener Local Environment

29 Feb/2March 2008 – Blackpool
Tackling Disorder & Anti Social Behaviour

ii) That the Town Council be represented by the delegate only at the following:-

11-13 April 2008 – Scarborough
Regeneration & Housing

iii) That the Town Council be represented by two Members and the Executive Member at the following:-

National Conferences.

16-18 November 2007 – Belfast (AGM & Annual Conf) Power to the People Working with Local Communities

June 2008 - Location to be Confirmed
Equality and Diversity Conference

F.&G.P. 86/07. **Conference Report – NAC - Representing Local Representatives 29th June – 1st July 2007 - Scarborough.**

RESOLVED - That the contents of the report be received and noted and that Councillor F.E.Ryder be thanked for the comprehensive report .

SEDGEFIELD BOROUGH COUNCIL.

F.&G.P.
87/07. **Licensing Act 2003 – Draft Statement of Licensing Policy.**
*(Councillor Mrs E.Maddison declared a personal interest
in this matter but remained in the meeting)*

RESOLVED - To receive and note the contents of the above document from Sedgefield Borough Council

F.&G.P.
88/07. **CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE.**

RESOLVED - That the Minutes of the meeting held on Wednesday 25th July, 2007 be received.

ACCOUNTS FOR PAYMENT.

F.&G.P.
89/07. **Paid Accounts.**

RESOLVED - To confirm payment of accounts in the sum of £83,625.85 and £3,813.00 authorised for payment for July and August, payment by BACS in the sum of £30,750.97 and £30,515.78 for July and August and reimbursement of the Imprest Account in the sum of £21,013.74 and £18,745.50 for July and August .

F.&G.P.
90/07. **Accounts to Authorise.**

RESOLVED - To authorise the payment of accounts in the sum of £18,699.39 for August.

F.&G.P.
91/07. **EXCLUSION OF THE PRESS AND PUBLIC.**

RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

ESTABLISHMENT.

F.&G.P.
92/07. **Administrative Assistant.**

RESOLVED - To receive the College results informing Miss L.A.Dobbin of her successful completion of Year 1 of the Programme and a letter of congratulations be sent.

F.&G.P.
93/07. **Finance Assistant.**

RESOLVED - To receive the progress report from Bishop Auckland College.

F.&G.P. **Christmas Holidays.**
94/07. RESOLVED - That provided the Town Clerk is satisfied that all work required to be undertaken is complete, the Town Council Offices be closed from 12 noon on Friday 21st December, 2007 until 8.45a.m. on Wednesday 2nd January, 2008.

F.&G.P. **Apprenticeship Scheme**
92/07. Consideration was given to the information supplied by Sedgefield Borough Council Training.

RESOLVED - To move receipt of the letter.

F.&G.P. **IOSH Managing Safety.**
93/07. It was reported that both the Town Clerk and Project Manager have successfully passed the IOSH Managing Safety exam and coursework.

RESOLVED - That the Town Clerk look at forming a Spennymoor Town Council Safety Committee to deal with all issues of this nature.

GARAGE GROUND SITES.

F.&G.P. **Rear of Clyde Terrace – Result of Consultation.**
94/07. Reference was made to Minute F.&G.P.231/06 and consideration was given to the report of the Town Clerk together with the schedule of replies following the recent Consultation.

RESOLVED - That this item be deferred.

F.&G.P. **MEMBERS' ALLOWANCE SCHEME.**
95/07. RESOLVED - To confirm that the term 'Leader and Deputy Leader' referred to the Leader and Deputy Leader of the Town Council, who are appointed at the Annual Council Meeting.

F.&G.P. **MAYORAL CHAIN.**
96/07. Consideration was given to the report of the Town Clerk.

RESOLVED - To accept the quotation received from Thomas Fattorini in respect of the above.

There being no further business, the Chair declared the meeting closed at 8.27p.m.

Councillor J.E.Plews
Vice-Chair

Spennymoor Town Council

Minutes of the proceedings of a meeting of the PLANNING AND HIGHWAYS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 11th September, 2007 at 6.45p.m.

PRESENT: Councillor Miss S.L.Armstrong (Chair) and

Councillors J.C.Culine, J.V.Graham, Miss T.Graham, I.Harrington, Mrs.E.Maddison, J.M.Marr, J.E.Plews, F.E.Ryder (Vice-Chair), J.W.Smith, Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker, W.Waters and Mrs.E.M.Wood, Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Assistant)

APOLOGIES: Councillors Mrs.C.Bainbridge, G.Heslop, M.T.B.Jones, C.Maddison and J.Parkin.

P.&H. **DECLARATION OF INTERESTS.**

25/07. RESOLVED - No personal or prejudicial interest was made by any Member.

P.&H. **PUBLIC QUESTIONS.**

26/07. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

P.&H. **POLICE REPORT.**

27/07. It was reported that the up to date Police Report had not been received.

RESOLVED - That the Town Clerk raise this matter with the new Sergeant at their meeting later this week.

P.&H. **PLANNING APPLICATIONS.**

28/07. Members had before them the schedule of planning applications received to date from Sedgfield Borough Council, since the last meeting and the comments made upon them by the Chairman.

RESOLVED - That the information and the Chairman's action be received and noted.

P.&H. **PLANNING DECISIONS.**

29/06. Members had before them details of planning decisions made by Sedgfield Borough Council.

RESOLVED - That the information be received and noted.

NAMING AND NUMBERING.

P.&H.
30/07.

Erection of dwelling land to rear of Lumley Close, Spennymoor.

RESOLVED - To receive and note the contents of the letter confirming the official address given to the above as Walkworth House, 19 Walkworth Lane, Spennymoor.

BUS SHELTERS.

P.&H.
31/07.

Durham Street, Middlestone Moor.

Reference was made to Minute P.&H.13/07 and it was

RESOLVED - That the letter dated 15th August from Durham County Council giving their proposals be agreed upon.

P.&H.
32/07.

Grayson Road, Middlestone Moor.

Consideration was given to letter dated 24th July, 2007 from Durham County Council in relation to the shelter opposite 44 Grayson Road.

RESOLVED - That consideration of this matter be deferred and the Local Ward Members be asked for their views.

FOOTPATHS AND PUBLIC RIGHTS OF WAY.

P.&H.
33/07.

Unclassified side and rear Aged Miners Homes, Middlestone Moor Temporary Road and Footway Closure

Reference was made to Minute P.&H.20/07 (ii) and it was

RESOLVED - That the letter dated 15th August from Durham County Council be received and the contents noted.

P.&H.
34/07.

Consultation Draft of the Rights of Way Improvement Plan for County Durham.

Consideration was given to letter received on 23rd July 2007 from Durham County Council.

RESOLVED - That the documents be received.

P.&H.
35/07.

WEAR VALLEY DISTRICT LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY AND GENERIC DEVELOPMENT CONTROL POLICIES DOCUMENTS.

Consideration was given to letter dated 23rd July, 2007 from Wear Valley District Council.

RESOLVED - That the documents be received.

P.&H.
36/07.

DURHAM CITY COUNCIL LOCAL DEVELOPMENT FRAMEWORK.
Consideration was given to the enclosed documentation.

RESOLVED - That the documents be received.

P.&H.
37/07.

PLANNING FOR A SUSTAINABLE FUTURE WHITE PAPER
Consideration was given to the above document.

RESOLVED - That the document be received.

There being no further business, the Chair declared the meeting closed at 7.05 p.m.

Councillor Miss S.L.Armstrong
Chair

Spennymoor Town Council

Minutes of the proceedings of a meeting of the SERVICES AND AMENITIES COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 11th September, 2007 at 6.45p.m.

PRESENT: Councillor J.W.Smith (Chair)

Councillors Miss S.L.Armstrong, J.C.Culine(Vice-Chair), J.V.Graham, Miss T.Graham, I.Harrington, Mrs.E.Maddison, J.M.Marr, J.E.Plews, F.E.Ryder, Mrs.C.Sproat, K.Thompson, G.Tolley, F.Walker, W.Waters, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
Mrs.B.Fryer (Principal Admin Assistant)

APOLOGIES: Councillors Mrs.C.Bainbridge, G.Heslop, M.T.B.Jones
C.Maddison and J.Parkin.

S.&.A. **DECLARATION OF INTERESTS.**

29/07. RESOLVED - A declaration of personal interest was received from Councillor J.C.Culine. A declaration of a prejudicial interest was received from Councillor K.Thompson.

S.&.A. **PUBLIC QUESTIONS.**

30/07. RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

PARKS AND OPEN SPACES.

S.&.A. **Jubilee Park Bowling Green – Memorial Seat.**

31/07. Consideration was given to letter dated 16th July, 2007 from Mrs.V.Tolley.

RESOLVED - To agree to the request contained in the letter to erect a Memorial Seat at the Bowling Green subject to space being available and to notify Mrs Tolley of the cost of the Memorial Seat.

S.&.A. **Jubilee Park - Wheeled Sponsored Event.**

32/07. Consideration was given to letter dated 23rd August, 2007 from Mrs.K.Ingleby in connection with the above.

RESOLVED - That permission be granted subject to insurance being in place and adequate marshals/supervision.

S.&A.
33/07. **SPENNYMOOR GALA.**
(Councillor J.C.Culine, M.B.E. declared a personal interest in this matter but remained in the meeting)
RESOLVED - To receive and note the contents of letter dated 17th July, 2007 from J.C.Culine, M.B.E.

S.&A.
34/07 **CEMETERIES AND CLOSED CHURCHYARDS.**
St.Paul's Closed Churchyard.
Reference was made to Minute S.&A.12/07 and consideration was given to letter dated 2nd July 2007 from the Registry Clerk, Durham Diocesan Registry.

RESOLVED - That the correspondence be received.

S.&A.
35/07. **Spennymoor Cemetery.**
Consideration was given to the request from Mrs B.Gillott for a Memorial Seat within the Cemetery.

RESOLVED - To agree to the request contained in the letter to erect a Memorial Seat within the Cemetery subject to space being available and to notify Mrs Gillott of the cost of the Memorial Seat.

S.&A.
36/07. **KIRK MERRINGTON PRE SCHOOL.**
(Councillor K.Thompson declared a prejudicial interest in this matter and left the meeting)
Consideration was to letter dated 3rd August, 2007 from the Chair of the Management Committee in connection with proposed alterations to the building.

RESOLVED - That the request contained in letter dated 3rd August be approved subject to reinstatement at the end of the lease.

S.&A.
37/07. **INSTITUTE OF CEMETERY & CREMATORIUM MANAGEMENT.**
RESOLVED - To receive and note the communication received on 30th July 2007 from the above.

S.&A.
38/07. **INVESTMENT IN FIXED PLAY AREAS.**
It was reported that four (4) Companies had been requested to provide quotations for all the work identified in the Playground Inspection Reports.

RESOLVED - That the progress report be received.

S.&.A.
39/07.

APPRECIATION.

(Councillor J.C.Culine, M.B.E. declared a personal interest in this matter but remained in the meeting)

RESOLVED - i) That the following letters and cards of appreciation be received and noted:-

card received 3rd July from Richard and Tracey;
card received 5th July from Gail Atkinson;
letter received 27th June from the Motor Neurone Disease Association;
letter dated 6th July from Byers Green Football Club;
letter dated 8th July on behalf of Showmen's Guild;
letter dated 12th July from Bill McAdam;
letter dated 6th August from Mrs.S.Jameson;
card received 24th August from Ron and Brenda Foster.

ii) That subject to the requirements of the Data Protection Acts such testimonials be included on the Town Council's website.

S.&.A.
40/07.

NEIGHBOURHOOD WARDEN REPORT.

RESOLVED - That the reports be received and the contents noted.

S.&.A.
41/07.

CIVIC DINNER

RESOLVED - That the cost of the tickets be £23 in respect of the above event.

TOWN HALL FACILITIES SUB-COMMITTEE

S.&.A.
42/07.

Meeting held on 9th August.

Consideration was given to the Minutes of the meeting of the above held on Thursday 9th August, 2007.

RESOLVED - That the Minutes of the meeting be received and approved.

S.&.A.
43/07.

Replacement of Carpet in Main Hall.

Consideration was given to the quotations received for the supply and installation of a Contract quality carpet as specified by the Sub-Committee.

RESOLVED - That the lowest quotation be accepted and Standing Orders be waived to enable the work to be arranged as soon as possible.

S.&A.
44/07.

Replacement of Chairs in Main Hall.

Consideration was given to the report of the Town Clerk.

RESOLVED - The recommendations set out in the report of the Town Clerk be approved.

S.&A.
45/07.

New Proscenium Curtains – Stage in Main Hall.

RESOLVED - To confirm the provision of a new pair of proscenium velvet curtains in the sum of £1,135.

S.&A.
46/07.

Public Address System – Speakers and Associated Works.

Consideration was given to the quotations received for the renewal of the Speakers in the Main Hall together with additional lighting for the area in front of the stage and to renew/upgrade the equipment in the Control Room.

RESOLVED - That the order for the work detailed in the quotation be given to CCT Lighting and Standing Orders be waived to enable the work to take place as soon as possible.

S.&A.
47/07.

**TOWN HALL.
Santa's Grotto.**

Consideration was given to the report of the Town Clerk.

RESOLVED - That the arrangements take place in accordance with previous years practice.

S.&A.
48/07.

Showcase Entertainment Productions Ltd.

RESOLVED - That the letter be received and a price be obtained for a replacement spotlight and the Chair and Vice-Chair of the Committee be granted delegated authority to act as appropriate.

S.&A.
49/07.

EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

S.&.A.
50/07.

ST ANDREWS MEDICAL PRACTICE.

Consideration was given to letter dated 23rd July, 2007 from
Dr.S.K.Patel.

RESOLVED - That the letter be received and the contents noted.

*There being no further business, the Chair declared the meeting
closed at 7.45 p.m.*

Councillor J.W.Smith
Chair