

Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 24th June, 2008 at 6.45p.m.

PRESENT: Councillor I.Harrington (Town Mayor) and

Councillors J.V.Graham, Miss T.Graham, G. Heslop, M.T.B.Jones, C.Maddison, Mrs.E.Maddison, J.M.Marr, J.Parkin, J.E.Plews, F.E.Ryder, Mrs.C.Sproat, F.Walker, W.Waters, Mrs.E.M.Wood and Mrs.J.L.Wood.

Also in attendance M.S.Rowe (Finance Manager)
Mrs.B.Fryer (Principal Admin Officer/Minutes Officer)
D.Shingleton (Consultant Accountant)

APOLOGIES: Councillors Miss S.L.Armstrong (Deputy Town Mayor), Mrs.C.Bainbridge, J.C.Culine, J.W.Smith and K. Thompson.

24/08 **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

25/08 **PUBLIC QUESTIONS.**

RESOLVED - No questions had been received from Members of the Public in accordance with Standing Order 12.

26/08 **MINUTES.**

RESOLVED - That the Minutes of the Council Meeting held on Tuesday 27th May, 2008 be confirmed and signed as a correct record.

27/08 **ANNUAL MEETING.**

RESOLVED - That the Minutes of the Annual Meeting held on Monday 27th May, 2008 be confirmed and signed as a correct record.

28/08 **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions she had attended since the last meeting:-

- a) Monday 2nd June - Mayor attended a Tour of Wear Valley District Council's area;
- b) Sunday 8th June - Deputy Mayor attended Annual Service of Commemoration and Rededication of St.John Ambulance at Durham Cathedral;
- c) Saturday 14th June - Mayor's At Home – over £500 raised for Mayor's Charity Appeal;
- d) Saturday 14th June - Mayor attended Tudhoe Grange School Bands in Concert with the Reg Vardy Band held in the Town Hall;

- e) Sunday 15th June - Mayor attended Sedgefield Borough Council's Civic Service;
- f) Tuesday 24th June - Deputy Mayor attended District of Easington's At Home

29/08

COMMITTEE MINUTES.

RESOLVED – That the Minutes of the meetings of the following Committees be approved

Allotments	3 rd June, 2008
Finance and General Purposes	3 rd June, 2008
Special Services and Amenities	3 rd June, 2008

Planning and Highways	10 th June, 2008
Services and Amenities	10 th June, 2008
Special Finance and General Purposes	10 th June, 2008

30/08.

CONSULTANT ACCOUNTANT

Derek Shingleton thanked Members for their support during the previous eighteen months during which he had acted as Consultant Accountant, the accounts had now been approved and he wished everyone well for the future especially the newly appointed Finance Manager.

There being no further business the Town Mayor declared the meeting closed at 6.50p.m.

**Councillor I.Harrington
Town Mayor**

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the ALLOTMENT COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 1st July, 2008 at 6.45p.m.

PRESENT: G.Tolley (Chair), and

Councillors Mrs.C.Bainbridge, J.V.Graham, I.Harrington, M.T.B.Jones, J.M.Marr, J.E.Plews, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, F.Walker, W.Water and Mrs.J.L.Wood (Vice-Chair).

Also in attendance Mrs.P.Wilson (Town Clerk)
M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant)
4 Members of the Public

APOLOGIES: Councillors J.C.Culine, Miss T.Graham, G. Heslop, C.Maddison, Mrs.E.Maddison and J.Parkin.

A.15/08. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interests were received.

A.16/08. **PUBLIC QUESTIONS.**

RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12.

SPENNYMOOR ALLOTMENT ASSOCIATION.

A.17/08. **Minutes of Meeting.**

RESOLVED - That the Minutes of the Meeting held on 1st May, 2008 be received.

ALLOTMENTS.

A.18/08. **South View Allotments, Middlestone Moor - Erection of Two Sheds.**

Members considered the application from Stephen and Allison Hunt for the erection of two sheds 8ft x 6ft on Allotment No.19.

The Association have no objections to the application.

RESOLVED -

- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
- ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.19/08. **South View Allotments, Middlestone Moor - Erection of Shed and Greenhouse.**

Members considered the application from Mr F.Thomas for the erection of a shed 6ft x 4ft and a Greenhouse 8ft x 8ft on Allotment No.38.

The Association have no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.20/08. **South View Allotments, Middlestone Moor - Erection of Polytunnel.**

Members considered the application from David Hodgson for the erection of a polytunnel 15ft x 6ft.

The Association have no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.21/08. **Clyde Terrace Allotments - Erection of two Flower Covers.**

Members considered the applications from L.W.Dunnett for the erection of two flower covers 18ft x 12ft on allotment no 8 and no 9.

The Association have no objections to the application.

- RESOLVED -
- That the application be deferred pending further information in relation to the height of the flower covers and to check the proximity to the nearby houses.

A.22/08. **Clyde Terrace Allotments - Erection of Wood Greenhouse.**
Members considered the application from Susan O'Conner for the erection of a wood greenhouse 8ft x 6ft on allotment no 17.

The Association have no objections to the application.

- RESOLVED -
- i) That the application be approved subject to the use of satisfactory materials in the construction thereof;
 - ii) That all risks associated with the development be borne by the Allotment holder. The Town Council will not accept liability for any injury caused during construction.

A.23/08. **Merrington Lane Allotments – Four High Flying Pigeons.**
Members considered the application from Malcolm Newell to keep four high flying pigeons on allotment no 1.

The Association have concerns over this application and would like this issue to be investigated.

RESOLVED - That permission be granted for this request.

A.24/08. **MERRINGTON LANE ALLOTMENTS.**
Members considered letter dated 5th June 2008 (received on 17th June) from K.Ainsley, Chair of Spennymoor Allotment Association.

RESOLVED - That the contents of the letter be received.

A.25/08. **KIRK MERRINGTON ALLOTMENTS.**
South View Estate.
Reference was made to Minute A.93/07 refers and Members considered the report of the site meeting held on 23rd May 2008

RESOLVED - To move the recommendations as outlined in the report.

A.26/08. **DURHAM ROAD ALLOTMENTS.**
Members considered letter received on 10th June 2008 from A.Shearer, Steward of the above.

RESOLVED - That this item be deferred pending further information from the Durham Road Association as to the consent of Allotment Holders in agreeing to the rules.

The Chair of Committee exercised his statutory discretion to take an urgent item of Council business, which was not on the agenda.

A.27/08. **MEMBER ATTENDANCE AT ALLOTMENT ASSOCIATION MEETINGS.**

The Chair of Committee discussed the issue of Members attending the Allotment Association meeting.

- RESOLVED -
- i) That no Member should attend this meeting unless accompanied by an Officer of the Council;
 - ii) That a letter be sent to all Members outlining this issue.

There being no further business the Chair declared the meeting closed at 7.04p.m.

**Councillor G.Tolley
Chair**

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 1st July, 2008 on the rising of the Allotments Committee

PRESENT: W.Waters (Vice-Chair) and

Councillors Mrs.C.Bainbridge, J.V.Graham, I.Harrington, M.T.B.Jones, J.M.Marr, J.E.Plews, F.E.Ryder, J.W.Smith, Mrs.C.Sproat, G.Tolley, F.Walker and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant)
4 Members of the Public

APOLOGIES: Councillors J.C.Culine, Miss.T.Graham, G. Heslop, C.Maddison, Mrs.E.Maddison and J.Parkin (Chair).

F.&G.P. **DECLARATION OF INTERESTS.**

33/08 RESOLVED - Declarations of Interest were received from Councillors J.E.Plews, G.Tolley, F.Walker and W.Waters.

F.&G.P. **PUBLIC QUESTIONS.**

34/08 RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12

FINANCIAL ASSISTANCE.

F.&G.P. **Tudhoe Young Peoples Club.**

35/08. Reference was made to Minute F.&G.P 280/07 and it was

RESOLVED - That the letter of appreciation received on 2nd June, 2008 from the above be received and noted.

F.&G.P. **Step Together Centre.**

36/08. Reference was made to Minute F.&G.P 279/07 and it was

RESOLVED - That the letter of appreciation dated 28th May, 2008 from the above be received and noted.

F.&G.P. **County Durham Society for the Blind and Partially Sighted.**

37/08. Reference was made to Minute F.&G.P 278/07 and it was

RESOLVED - That the letter of appreciation dated 3rd June, 2008 from the above be received and noted.

- F.&G.P.
38/08. **St John's Church, Kirk Merrington.**
Reference was made to Minute F.&G.P 274/07 and it was
- RESOLVED - That the letter of appreciation dated 7th June, 2008
from the above be received and noted.
- F.&G.P.
39/08. **Voltigeur Football Club Charity Football Match.**
Members considered letter dated 28th May 2008.
- RESOLVED - That a grant of £15 be made in accordance with
S.137 of the Local Government Act 1972.
- F.&G.P.
40/08. **Town Council Netball Competition – Ox Close Primary School.**
Members considered letter dated 3rd June 2008 in connection with the
above.
- RESOLVED - That a grant of £100 be made in accordance with
S.137 of the Local Government Act 1972.
- F.&G.P.
41/08. **Northern Region Brass Band Trust.**
*(Councillor W.Waters declared a personal interest in this item but
remained in the meeting).*
Members considered letter received on 6th June 2008 from the Secretary
of the above.
- RESOLVED - That a grant of £500 be made in accordance with
S.137 of the Local Government Act 1972.
- F.&G.P.
42/08. **Grants for Senior Citizens.**
*(Councillor J.E.Plews declared a personal interest in this item but
remained in the meeting).*
Members considered the report of the Town Clerk.
- RESOLVED - That the report of the Town Clerk be received and
implemented subject to the following amendments:
Byers Green £500
Kirk Merrington £500
Middlestone Moor £1000
Spennymoor/Tudhoe £2000
- F.&G.P.
43/08. **Grants for Pre-Schools.**
Members considered the report of the Town Clerk.
- RESOLVED - That the report of the Town Clerk be received and
implemented.

F.&G.P. 44/08. **Mencap.**
Members considered letter dated 10th June, 2008 from the above.

RESOLVED - That this item be deferred pending further investigation into the benefits/usage for Spennymoor citizens.

F.&G.P. 45/08.. **Tudhoe Village Show**
(*Councillor G.Tolley and F.Walker declared a personal interest in this item but remained in the meeting*).
Members considered letter dated 12th June 2008 from the Organising Committee of the above.

RESOLVED - That a grant of £200 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P. 46/08. **Spennymoor Farmers and Tradesmens Association**
Members considered letter dated 7th June 2008 from the above.

RESOLVED - That the reimbursement of Town Hall Hire for £52 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P. 47/08. **Friends of Appleton Lodge.**
Reference was made to Minute F.&G.P.12/08 refers and Members considered completed S.137 application.

RESOLVED - That this item be deferred pending further investigation as to the contribution of Durham County Council and Home Housing.

F.&G.P. 48/08. **COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS.**
Nominations for Executive Committee Members.
Members considered the notification from the Association for nominations for the following:-
President
3 Vice-Presidents
Honorary Treasurer
Honorary Secretary
8 Executive Committee Members (no more than two from any District Council area to be elected)

RESOLVED - That the following nominations be made:-
President – Helen Goodman, M.P.
3 Vice-Presidents – Councillors W.Waters, T.Batson and J. Robinson
Honorary Treasurer – Councillor Mrs M.Robinson
Honorary Secretary – S.Ragg
Executive Committee Member – Councillor J.V.Graham.

DURHAM POLICE AUTHORITY.

F.&G.P.
49/08. **Revenue & Capital Budgets 2008/2009.**
RESOLVED - To receive the above document.

LOCAL GOVERNMENT REVIEW.

F.&G.P.
50/08. **Protection of Historic Traditions and Ceremonial Arrangements.**
Reference was made to Minute 13/07 and Members considered letter dated 5th June 2008 from Chief Executive, Sedgefield Borough Council.

RESOLVED - That the letter be received and noted.

LGR Update for Partners.

F.&G.P.
51/08. **LGR Update for Partners.**
RESOLVED - To receive letter dated 13th June 2008 from Durham County Council together with latest LGR Update Issue 2 (June 2008).

CONFERENCES AND COURSES.

North East Regional Employers' Organisation (NEREO).

F.&G.P.
52/08. **North East Regional Employers' Organisation (NEREO).**
RESOLVED - To confirm the action of the Chair and Vice-Chair of Committee in booking six (6) places on a half – day seminar “Regional Induction Module for New Councillors on the National Policy Scene to be held at North Tyneside Council Offices, Colbalt Business Park Shiremoor on Friday 4th July.

NALC – “Why Places Matter”.

F.&G.P.
53/08. **NALC – “Why Places Matter”.**
Members considered email dated 17th June in connection with the above to be held in London on 20th -21st November 2008.

RESOLVED - That Councillor I.Harrington attend as Spennymoor Town Council's nominee for the NALC Larger Local Councils Committee, accompanied by the Town Clerk.

SCROLLS OF HONOUR.

F.&G.P.
54/08. **SCROLLS OF HONOUR.**
Members considered the presentation of Scrolls of Honour to Mrs.Millie Flanagan; A.Sanderson, Mrs.Jackie Heslop MBE and Councillor J.C.Culine MBE and that they be presented at the October Council meeting.

RESOLVED - That presentation scrolls be presented to all of the above.

ACCOUNTS FOR PAYMENT.

Paid Accounts.

F.&G.P.
55/08. **Paid Accounts.**
RESOLVED - To confirm the payment of accounts in the sum of £11,233.59 authorised for payment, payments by BACS in the sum of £33,061.81 for June and reimbursement of the Imprest Account in the sum of £23,105.71 for June.

F.&G.P. **Accounts to Authorise.**
56/08. RESOLVED - To authorise the payment of accounts in the sum of £17,767.07 for June.

F.&G.P. **EXCLUSION OF THE PRESS AND PUBLIC.**
57/08. RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

F.&G.P. **TRANSFER REQUEST FOR SEVERAL PARCELS OF LAND AND PROPERTY TO SPENNYMOOR TOWN COUNCIL.**
58/08. Members considered letter dated 6th June 2008 from the Principal Valuer, Sedgefield Borough Council.

- RESOLVED -
- i) That the Town Council agree to the request in relation to items 1-3;
 - ii) That negotiations be made in relation to item 4.

F.&G.P. **ESTABLISHMENT.**
59/08. **Town Clerk's Salary.**
Members considered the report of the Town Council's H.R. Consultant.

RESOLVED - That this item be deferred and considered at a Special Finance and General Purposes Committee.

F.&G.P. **Administrative Assistant.**
60/08. Consideration was given to the application for day release and funding by Miss L.A.Dobbin to enable her to study for a BA (Hons) Management, Business and Administration Degree.

RESOLVED - To agree to the request for day release and funding by Miss L.A.Dobbin to enable her to study for a BA (Hons) Management, Business and Administration Degree.

F.&G.P. **Appointment of Multi Skilled Operative/Creation of a secondment Opportunity for an Allotment Officer.**
61/08. Members considered the report of the Finance Manager.

- RESOLVED -
- i) That the position for a full time appointment of a multi skilled operative by advertised internally;
 - ii) That Standing Orders be waived;

- iii) To agree to the secondment of a part-time allotment officer;
- iv) To write to suitable Local Authorities to enquire as to whether they have any Member of staff who would be interested in this position.

F.&G.P. 62/08. **BUDGET CONTROL.**
RESOLVED - That the Budget Control Reports showing information up to 23rd June, 2008 be received and noted.

F.&G.P. 63/08. **TOWN HALL BAR.**
RESOLVED - That the report on Monthly Profit and Loss (30th April 2008 – 1st June 2008) be received and noted.

F.&G.P. 64/08. **TOWN HALL CATERING FRANCHISE.**
Members considered the report of the Finance Manager.

RESOLVED - That the Town Council renew the contract with G.S.Catering for the provision of catering for a period of 5 years.

The Chair of Committee exercised his statutory discretion to take an urgent item of Council business, which was not on the agenda.

F.&G.P. 65/08. **UNISON – STRIKE ACTION.**
The Town Clerk reported that Unison members had been balloted and strike action had been called for 16th and 17th July, 2008.

RESOLVED - That the issue relating to the opening of the Town Hall be left to the discretion of the Town Clerk.

There being no further business the Chair declared the meeting closed at 8.05p.m.

**Councillor W.Waters
Vice -Chair**

Spennymoor Town Council

Minutes of the proceedings of a meeting of the Planning and Highways Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 8th July, 2008 at 6.45p.m.

PRESENT: F.E.Ryder (Chair), and

Councillors Miss S.L.Armstrong, Miss T.Graham, I.Harrington, G. Heslop, M.T.B.Jones, Mrs.E.Maddison, Mrs.C.Sproat, K. Thompson, G.Tolley, F.Walker and W.Waters.

Also in attendance M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant)
3 Members of the public
PC Rielly, PC Williamson and PCSO Grundy
(Spennymoor Police)

APOLOGIES: Councillors Mrs.C.Bainbridge (Vice-Chair), J.C.Culine, J.V.Graham, C.Maddison, J.M.Marr, J.Parkin, J.E.Plews, J.W.Smith, Mrs.J.L.Wood and Mrs.E.M.Wood.

P.&H. **DECLARATION OF INTERESTS.**

11/08. RESOLVED - A Declaration of Interest was received from Councillor Mrs.E.Maddison.

P.&H. **PUBLIC QUESTIONS.**

12/08. RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12

P.&H. **POLICE.**
13/08. **Report.**

PC Rielly, PC Williamson and PCSO Grundy were in attendance.
PC Rielly addressed Members on the Police Report.

RESOLVED – i) That the report be received;
ii) That drug related incidents be included (where possible) in the Police Report.

P.&H. **PLANNING APPLICATIONS.**

14/08. Members had before them the schedule of planning applications received to date from Sedgfield Borough Council since the last meeting and the comments made upon them by the Chair of Committee.

RESOLVED - That the information be received and noted.

P.&H.
15/08. **Planning Decisions**
(Councillor Mrs.E.Maddison declared a personal interest in this item but remained in the meeting).

RESOLVED - That the information be received and noted.

P.&H.
16/08. **Town and County Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999**
Members considered letter dated 4th June 2008 from Durham County Council in connection with a request for “a scoping opinion” for the proposed surface mine with restoration to agriculture, woodland and nature conservation areas at Whins Farm, Newfield, County Durham for HRM Resources.

RESOLVED - That the contents of the letter be received and noted.

P.&H.
17/08. **Planning Application – 7/08/0130 – Lexington Payne Homes – Erection of 18 Dwellings – Land at Mount Pleasant Grange, Spennymoor**

RESOLVED -

- i) That a letter be sent to C.F.G.Walton, Head of Planning and Technical Services, Sedgefield Borough Council to ascertain what procedures will be in place when the new Unitary Authority comes into force;
- ii) To enquire as to what is needed from the Town Council in respect of local planning issues and whether any publications are available to guide the Council.

P.&H.
18/08. **Proposed Spennymoor to Norton 400kv Overhead Line Route Alignment Options**
Members considered letter dated 23rd June 2008 from Timothy Bull (Consents Officer) Land and Development Group, National Grid.

RESOLVED - That the contents of the letter be received and noted.

P.&H.
19/08. **SUSTENANCE.**
RESOLVED - To receive and note the newsletter of the County Durham Sustainability and Environment Partnership.

There being no further business the Chair declared the meeting closed at 7.15p.m.

Councillor F.E.Ryder
Chair

Spennymoor Town Council

Minutes of the proceedings of a meeting of the Services and Amenities Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 8th July, 2008 on the rising of the Planning and Highways Committee

PRESENT: I.Harrington, (Chair pro tem), and

Councillors Miss S.L.Armstrong, Miss T.Graham, G. Heslop, M.T.B.Jones, Mrs.E.Maddison, F.E.Ryder, Mrs.C.Sproat, K. Thompson, G.Tolley, F.Walker and W.Waters.

Also in attendance M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant)
3 members of the public

APOLOGIES: Councillors Mrs.C.Bainbridge, J.C.Culine (Chair), J.V.Graham, C.Maddison, J.M.Marr, J.Parkin, J.E.Plews, J.W.Smith (Vice-Chair), Mrs.J.L.Wood and Mrs.E.M.Wood.

S.&A. **DECLARATION OF INTERESTS.**

18/08. RESOLVED - No personal or prejudicial interests were received.

S.&A. **PUBLIC QUESTIONS.**

19/08. RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12

PARKS AND OPEN SPACES.

S.&A. **Football Fields.**

20/08. Members considered email dated 2nd June 2008.

- RESOLVED -
- i) That the Project Manager investigate a suitable area away from the current football field;
 - ii) That Standing Orders be waived;
 - iii) That the Project Manager present his findings and these be left to the discretion of the Chair and Vice-Chair for a final decision to be made.

S.&A. **Tree Survey.**

21/08. Members considered letter dated 16th June 2008 from R.Lowe, Sedgefield Borough Tree Preservation Officer.

- RESOLVED -
- i) That this item be deferred to enable a costing to be obtained for a tree survey in Jubilee Park;

- ii) To enquire whether our Arboriculturalist could be involved in the survey and to determine whether this could be done in-house.

S.&A.
22/08.

Tudhoe Village – Lime Tree.

Members considered letter dated 10th June 2008 from R.Lowe, Sedgefield Borough Tree Preservation Officer.

- RESOLVED -
- i) That the Town Council plant a replacement lime tree where the infected tree blew down;
 - ii) That the tree causing actionable nuisance be pruned.

S.&A.
23/08.

Play Facilities in Kirk Merrington.

Members considered letter dated 15th May 2008 from Sedgefield Borough Council together with report of meeting held on Wednesday 11th June 2008.

- RESOLVED -
- i) To approve the recommendations of the Town Clerk;
 - ii) That Standing Orders be waived.

COMMUNITY FACILITIES.

S.&A.
24/08.

Tudhoe Community Centre.

Members considered letter dated 19th July 2008 from Tudhoe Community Association.

- RESOLVED -
- That this item be deferred to enable a report to be obtained from HLA on the condition of the heating system.

S.&A.
25/08.

CCTV ACTIVITY REPORT.

Members considered the report on the above for the period April 2007 to March 2008 from Andrew Aitken, Neighbourhood Services, Sedgefield Borough Council.

- RESOLVED -
- i) That the CCTV Activity report be received;
 - ii) To contact the Police and Sedgefield Borough Council to enquire how many incidents are picked up via the cameras and to ask for monthly reports to be produced.

S.&A.
26/08. **DEVELOPING MENTAL HEALTH SERVICES FOR OLDER PEOPLE
IN COUNTY DURHAM AND DARLINGTON.**

Members considered letter dated 2nd June 2008 from Tees, Esk and Wear Valleys NHS Trust and to receive the report from the Finance Manager who attended one of the public meetings.

RESOLVED - That the letter be received and noted.

S.&A.
27/08. **APPRECIATION.**

RESOLVED - That the following correspondence be received and the contents noted:-

- i) Card of appreciation from Yvonne and Bob Anderson – Wedding held on 31st May;
- ii) Card of appreciation from Trevor & Margot – Wedding held on 23rd May.

S.&A.
28/08. **SEDGEFIELD BOROUGH LOCAL STRATEGIC PARTNERSHIP
BULLETIN.**

Members considered the May edition of the above.

RESOLVED - That the Bulletin be received and noted.

S.&A.
29/08. **EXCLUSION OF THE PRESS AND PUBLIC.**

RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

CEMETERIES AND CLOSED CHURCHYARDS.

S.&A.
30/08. **Tudhoe Cemetery.**

Members considered the quotation for necessary repair work to the main roadway at Tudhoe Cemetery.

RESOLVED - That this item be deferred to enable three quotations to be obtained.

There being no further business the Chair declared the meeting closed at 7.46p.m.

**Councillor I.Harrington
Chair Pro Tem**

Spennymoor Town Council

Minutes of the proceedings of a meeting of the Special Services and Amenities Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 15th July, 2008 at 6p.m.

PRESENT: J.C.Culine (Chair) and

Councillors Mrs.C.Bainbridge, G. Heslop, Mrs.E.Maddison, J.M.Marr, J.E.Plews, F.E.Ryder, J.W.Smith (Vice-Chair), G.Tolley, F.Walker, W.Waters and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)
M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant)
John Ford (Groundwork East Durham)
Rob Kilsby (Millennium Quest)

APOLOGIES: Councillors C.Maddison and Mrs.C.Sproat.

S.&A. **DECLARATION OF INTERESTS.**

31/08. RESOLVED - A Declaration of Interest was received from Councillor W.Waters.

S.&A. **PUBLIC QUESTIONS.**

32/08. RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12

S.&A. **CHRISTMAS LIGHTING.**

33/08. Rob Kilsby from Millennium Quest was in attendance to address Members on the Christmas Lighting scheme.

Members considered the report of the Finance Manager.

RESOLVED - That the recommendations contained in the report be approved and implemented.

S.&.A.
34/08.

LIP APPLICATION.

(Councillor W.Waters declared a prejudicial interest in this item and left the meeting).

Consideration was given to the Town Council's LIP Application as recommended by Groundwork Trust and John Ford was in attendance to address Members.

RESOLVED - Members agreed to grant a 25 year lease of the land identified on the appended plan for the siting of a MUGA to the Kirk Merrington Play Park Improvement Committee as a section Member of the Kirk Merrington Community Centre Association provided that they are successful in their LIP application for the project AND provided that the Town Council takes on the future ongoing maintenance and insurance liability for the completed MUGA.

There being no further business the Chair declared the meeting closed at 7.05p.m.

**Councillor J.C.Culine
(Chair)**

Spennymoor Town Council

Minutes of the proceedings of a Meeting of the Special Finance and General Purposes Committee held in the Council Chamber, Town Hall, Spennymoor on Tuesday 22nd July, at 6p.m.

PRESENT: J.Parkin (Chair) and

Councillors Mrs.C.Bainbridge, J.C.Culine, J.V.Graham, Miss.T.Graham, I.Harrington, G. Heslop, M.T.B.Jones, Mrs.E.Maddison, J.M.Marr, J.E.Plews, F.E.Ryder, Mrs.C.Sproat, K. Thompson, G.Tolley, F.Walker and W.Waters (Vice-Chair).

Also in attendance M.S.Rowe (Finance Manager)
Miss E.V.Russell (Admin Assistant) (Minutes Officer)
G.Brown (GB Management Solutions)

APOLOGIES: Councillors Miss S.L.Armstrong, C.Maddison, J.W.Smith, Mrs.E.M.Wood and Mrs.J.L.Wood.

F.&G.P. **DECLARATION OF INTERESTS.**
66/08. RESOLVED - No personal or prejudicial interests were received.

F.&G.P. **PUBLIC QUESTIONS.**
67/08. RESOLVED – No questions had been received from Members of the Public in accordance with Standing Order 12

F.&G.P. **FINANCIAL ASSISTANCE.**
68/08. **Gymnastics.**
Members gave consideration to letter dated 27th June 2008 from Paula Clayton in connection with her daughter's selection for an International Competition in Portugal in September.

RESOLVED - That a grant of £250 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P. **EXCLUSION OF THE PRESS AND PUBLIC.**
69/08. RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

TOWN HALL SHOPS.

F.&G.P.
70/08.

Cosmetix 4 U.

Members gave consideration to letter dated 30th June 2008 from Helen Pennington.

RESOLVED - That the contents of the letter be received and noted.

(The Finance Manager and Admin Assistant (Minutes Officer) left the meeting

ESTABLISHMENT.

F.&G.P.
71/08.

Town Clerk's Salary.

Members gave consideration to the report of the Town Council's H.R.Consultant.

This item was adjourned to allow the Council meeting to take place at 6.45pm and resumed after the conclusion of that meeting.

The Meeting reconvened at 7.05pm

- RESOLVED -
- i) That the agreed amendment to paragraphs 1.1 and 3.5 of the Report on the Consultation process be approved;
 - ii) The recommendations set out in the Report on the review of the Town Clerk's Salary and Terms and Conditions of Employment, as amended be approved;
 - iii) The recommendations set out in the Report on the Consultation Process, as amended be approved.

There being no further business the Chair declared the meeting closed at 7.25p.m.

**Councillor J.Parkin
Chair**