

## Spennymoor Town Council

Minutes of the proceedings of a Meeting of SPENNYMOOR TOWN COUNCIL held in the Council Chamber, Town Hall, Spennymoor on Tuesday 25<sup>th</sup> April, 2006 at 6.45p.m.

PRESENT: Councillor Mrs.S.I.Plews (Deputy Town Mayor) and

Councillors Miss S.L.Armstrong, J.C.Culine, Mrs.S.A.Fleetham, J.V.Graham, I.Harrington, M.T.B.Jones, J.M.Marr, J.Parkin, J.W.Smith, Mrs.M.Smith, G.Tolley, F.Walker, W.Waters, and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)  
Miss E.V.Russell (Admin Assistant)

APOLOGIES: Councillors Mrs.C.Bainbridge, Mrs.E.Maddison, Mrs.C.Sproat and P. Welsh.

56/05. **DECLARATION OF INTERESTS.**

RESOLVED - No personal or prejudicial interest was made by any Member.

57/05. **MINUTES.**

RESOLVED - That the Minutes of the Meeting held on Tuesday 28<sup>th</sup> March, 2006 be confirmed and signed as a correct record.

58/05. **ANNUAL TOWN MEETING.**

RESOLVED - That the Minutes of the Annual Town Meeting held on Wednesday 19<sup>th</sup> April, 2006 be confirmed and signed as a correct record.

59/05. **MAYOR'S COMMUNICATIONS.**

The Mayor reported on the functions she had attended since the last meeting:-

- a) Friday 31<sup>st</sup> March - Town Mayor visited Alan and Clara Todd of Byers Green on their Golden Wedding Anniversary;
- b) Friday 31<sup>st</sup> March - Town Mayor attended City of Durham Civic Dinner held in Durham Castle;
- c) Saturday 1<sup>st</sup> April - Town Mayor Officially Opened St.Paul's Spring Fayre;
- d) Wednesday 5<sup>th</sup> April - Town Mayor attended The Order of St.John Annual Party in Durham School;
- e) Thursday 6<sup>th</sup> April - Town Mayor attended Peterlee Town Council Casino Night;
- f) Friday 7<sup>th</sup> April -Town Mayor attended Sedgefield Borough Civic Ball;
- g) Thursday 20<sup>th</sup> April - Town Mayor attended Peterlee Town Council Charity Race Night;

- h) Friday 21<sup>st</sup> April - Town Mayor attended Chilton Town Council Civic Dinner;
- i) Sunday 23<sup>rd</sup> April - Town Mayor attended the Scouts St.George's Day Service held in St.Paul's Church;
- j) Sunday 23<sup>rd</sup> April - Town Mayor attended City of Durham Civic Service held in St.Mary's Church, Shincliffe Village;
- k) Tuesday 25<sup>th</sup> April - Town Mayor visited Anne Wells of Lothian House on her 100<sup>th</sup> Birthday.

60/05.

**COMMITTEE MINUTES.**

RESOLVED – That the Minutes of the meetings of the following Committees be approved and adopted:

Allotments 4<sup>th</sup> April, 2006  
 Finance and General Purposes 4<sup>th</sup> April, 2006  
 (Subject to the following amendments -  
 F.&.G.P 253/05 to read 'That the letter dated 1<sup>st</sup> March, 2006 be received'.

F.&.G.P 255/05 to read 'That the letter dated 9<sup>th</sup> March, 2006 be received'.

F.&.G.P 257/05 to read 'That standing orders be waived to allow the free use of the Marquee and Jubilee Park'.

F.&.G.P 267/05 to read 'That the report be accepted and the recommendations implemented'.

Planning and Highways 11<sup>th</sup> April, 2006  
 Services and Amenities 11<sup>th</sup> April, 2006

61/05.

**WORKING WITH YOUR COUNCIL**

Mrs. S. Shippen, Mentor attended the meeting to present Miss. E.V.Russell with her certificate for completion of the above course.

The Deputy Town Mayor congratulated Miss.E.V.Russell on her achievement on behalf of the Town Council.

RESOLVED - To thank Mrs. S. Shippen for her attendance and congratulate Miss E. V. Russell on her achievement.

There being no further business the Town Mayor declared the meeting closed

**Councillor Mrs. C.Kennedy  
 Town Mayor**

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the ALLOTMENTS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 2<sup>nd</sup> May, 2006 at 6.45p.m.

PRESENT: Councillor Mrs.J.L.Wood (Chair) and

Councillors Miss S.L.Armstrong, J.C.Culine, Mrs.S.A.Fleetham, J.V.Graham, I.Harrington, M.T.B.Jones, Mrs.C.Kennedy, Mrs.E.Maddison, J.Parkin, Mrs.S.I.Plews, J.W.Smith, Mrs.M.Smith, Mrs.C.Sproat, G.Tolley (Vice-Chair), F.Walker and W.Waters.

Also in attendance Mrs.P.Wilson (Town Clerk)  
Mrs.B.Fryer (Principal Admin Officer)

**In Attendance**  
N.Freeman

**Representing**  
Spennymoor Allotment Association

APOLOGIES: Councillors Mrs.C.Bainbridge, J.M.Marr, Mrs.E.Summerson and P.Welsh.

A.97/05. **DECLARATION OF INTERESTS.**  
RESOLVED - No personal or prejudicial interest was made by any Member.

A.98/05. **CLYDE TERRACE ALLOTMENTS.**  
**Erection of Pigeon Loft.**  
Reference was made to Minute A.91/05 and consideration was given to the verbal report of the Town Clerk.

RESOLVED - That as the Allotment Association had no objections to the application, permission be granted, but that in the future the location for pigeon lofts should be taken into consideration.

A.99/05. **BYERS GREEN ALLOTMENTS.**  
Consideration was given to letter dated 14<sup>th</sup> March, 2006 from Mrs.Tracy Daley of Wear View, Byers Green and to the report of the Project Manager.

RESOLVED - That consideration of this item be deferred pending a site meeting.

A.100/05. **SPENNYMOOR ALLOTMENT ASSOCIATION.**  
**Invitation to Next Meeting.**  
RESOLVED - That the Chair and Vice-Chair of Committee be authorised to attend the meeting of the Association to be held on Thursday 4<sup>th</sup> May.

- A.101/05. **Minutes of Last Meeting**  
RESOLVED - i) That the Minutes of the meeting held on the 6<sup>th</sup> April, 2006 be received; and  
ii) That a report on the issue of Notice to Quit be placed on the Agenda for the next meeting.

**THE NATIONAL SOCIETY OF ALLOTMENT AND LEISURE GARDENERS LTD.**

- A.102/05. **Local Authority Allotment Competition**  
RESOLVED - That the results of the 2005/2006 Competition be received and noted.

- A.103/05. **WHITE MOOR ALLOTMENTS**  
Consideration was given to the report of the Project Manager on the fly tipping of rubbish and hypodermic needles.

RESOLVED - Members expressed concern about the fly tipping of hypodermic needles.

- A.104/05. **EXCLUSION OF THE PRESS AND PUBLIC.**  
RESOLVED - That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

- A.105/05. **WHITE MOOR ALLOTMENTS. Horses.**  
Reference was made to Minute A.95/06 refers and further consideration was given to this deferred matter and to the Minutes of the Best Value Working Party for Allotments held on Tuesday 11<sup>th</sup> April, 2006.  
RESOLVED - That steps previously identified by the Town Clerk in relation to the removal of unauthorised horses at White Moor Allotments and any other Town Council allotment sites be put into place immediately and that no further Stable Tenancies be granted.

There being no further business, the Chair declared the meeting closed.

Councillor Mrs.J.L.Wood  
Chair

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 2<sup>nd</sup> May, 2006 on the rising of the Allotments Committee.

PRESENT: Councillor J.Parkin (Chair) and

Councillors Miss S.L.Armstrong, J.C.Culine, Mrs.S.A.Fleetham, J.V.Graham, I.Harrington (Vice-Chair), M.T.B.Jones, Mrs.C.Kennedy, Mrs.E.Maddison, Mrs.S.I.Plews, J.W.Smith, Mrs.M.Smith, Mrs.C.Sproat, G.Tolley, F.Walker, W.Waters and Mrs.J.L.Wood.

Also in attendance Mrs.P.Wilson (Town Clerk)  
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors Mrs.C.Bainbridge, J.M.Marr, Mrs.E.Summerson and P.Welsh.

F.&G.P. 270/05. **DECLARATION OF INTERESTS.**  
RESOLVED - No personal or prejudicial interest was made by any Member.

F.&G.P. 271/05. **FINANCIAL ASSISTANCE.**  
**Independent Methodist Chapel, Low Spennymoor.**  
Reference was made to Minute F.&G.P.224/05 and it was

RESOLVED – That the letter of appreciation be received.

F.&G.P. 272/05. **Finchale Training College.**  
Consideration was given to letter dated 30<sup>th</sup> March, 2006 from the above.

RESOLVED - That a letter be sent to the College asking if any of the students are from Spennymoor Town Council's area.

F.&G.P. 273/05. **“Lean on me Volunteer Programme and African Children”.**  
Consideration was given to letter dated April 2006 from Janet Harvey.

RESOLVED - That the letter be received.

F.&G.P. 274/05. **Spennymoor Boxing Academy.**  
Consideration was given to letter dated 3<sup>rd</sup> April, 2006 from the above.

RESOLVED - That a grant of £100 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P.  
275/05.

**NUM Durham Area**

Consideration was given to letter received on 6<sup>th</sup> April requesting the Town Council to place an advert in this Gala brochure.

RESOLVED - That a full page colour advert be placed in the 2006 Gala Brochure.

F.&G.P.  
276/05.

**Marie Curie Cancer Care**

Consideration was given to letter dated 11<sup>th</sup> April, 2006 from the above requesting reimbursement for hire of the Town Hall.

RESOLVED - That a grant of £48 be made in accordance with S.137 of the Local Government Act 1972.

F.&G.P.  
277/05.

**CONTINENTAL MARKET**

Reference was made to Minute F.&G.P.252/05 and consideration was given to the information received from Sedgefield Borough Council.

RESOLVED - That the Town Council do not take over the administration of the Continental Market.

F.&G.P.  
278/05.

**DEFRA.**

**Clean Neighbourhoods and Environment Act 2005 – “A Parish Council Guide to Environmental Enforcement”.**

Consideration was given to letter dated 27<sup>th</sup> March, 2006 from DEFA in connection with the above Guide.

RESOLVED - That no action be taken until the decision of Sedgefield Borough Council is known.

F.&G.P.  
279/05.

**CONFERENCES AND COURSES.**

**National Playing Fields AGM – 2<sup>nd</sup> June 2006.**

Consideration was given to the notification of the above.

RESOLVED - That the notification be received.

F.&G.P.  
280/05.

**EQUALITY PRACTICES**

Consideration was given to letter received on 11<sup>th</sup> April 2006 from Committed2Equality.

RESOLVED - That the information be received.

**NATIONAL ASSOCIATION OF LOCAL COUNCILS.**

F.&G.P. 281/05. **Nomination Forms for Larger Local Council Members 2007.**  
Consideration was given to the communication dated 4<sup>th</sup> April from the Conference/Committee Officer.

RESOLVED - That Councillor I.Harrington be nominated for Membership of the NALC Larger Local Councils Committee 2007.

**CCTV.**

F.&G.P. 282/05. **2006/2007 CCTV Service Charges.**  
Reference was made to Minute F.&G.P.250/05 and consideration was given to letter dated 18<sup>th</sup> April, 2006 from A. Aitken, Business Manager, Sedgefield Borough Council.

RESOLVED - That consideration of this item be deferred pending a meeting with Mr.A.Aitken.

**ACCOUNTS FOR PAYMENT.**

F.&G.P. 283/05. **Paid Accounts.**  
That payment of accounts in the sum of £53,025.23 authorised by the Chair of Committee and reimbursement of the Imprest Account in the sum of £52,751.32 for April be approved.

F.&G.P. 284/05. **Accounts to Authorise.**  
RESOLVED -  
i) To authorise the payment of accounts in the sum of £44,976.02 for April;  
ii) That Standing Orders be waived in order that payment can be made immediately.

F.&G.P. 285/05. **EXCLUSION OF THE PRESS AND PUBLIC.**  
RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

**TOWN HALL.**

F.&G.P. 286/05. **Clock Tower.**  
Reference was made to Minute F.&G.P.265/05 and it was

RESOLVED - To receive the verbal Progress Report on this matter.

F.&G.P.  
287/05.

**BUDGET REPORTS.**

RESOLVED - To receive the Budget Reports for March, 2006 showing year to date Financial Information.

F.&G.P.  
288/05

**CHAIR's REMARKS**

The Chair of Committee thanked Members for their support during his year as Chair.

There being no further business, the Chair declared the meeting closed.

Councillor J.Parkin  
Chair

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the PLANNING AND HIGHWAYS COMMITTEE held in the Council Chamber, Town Hall, Spennymoor on Tuesday 9<sup>th</sup> May, 2006 at 6.45p.m.

PRESENT: Councillor Miss S.L.Armstrong (Vice-Chair), and

Councillors Mrs. C. Bainbridge (Chair), J.V.Graham, Mrs.E.Maddison, J.M.Marr, J.Parkin, Mrs.S.I.Plews, J.W.Smith, Mrs.M.Smith, G.Tolley, F.Walker and W. Waters

Also in attendance Mrs.P.Wilson (Town Clerk)  
Mrs.B.Fryer (Principal Admin Officer)  
Sgt. I. Rodgers (Spennymoor Police)

APOLOGIES: Councillors J.C.Culine, Mrs.S.A.Fleetham, I.Harrington, M.T.B.Jones, Mrs.C.Kennedy, Mrs.C.Sproat, Mrs.E.Summerson, P.Welsh and Mrs.J.L.Wood.

P.&H  
104/05. **DECLARATION OF INTERESTS.**  
RESOLVED - No personal or prejudicial interest was made by any Member.

P.&H.  
105/05. **POLICE REPORT**  
Sgt. Iain Rodgers was in attendance to present the Police Report on Crime Figures.

Following the Crime Figures Report, Sgt.Rodgers reported that he had received instructions to cut back on the number of meetings that Officers attend.

Consideration discussion ensued on this matter and it was

RESOLVED -

- i) That the Police Report be received and that Sgt. Rodgers be thanked for attending;
- ii) That the Town Council request a formal letter from the Chief Inspector setting out the rationale behind the decision, so that the matter can be considered formally;
- iii) That the Town Clerk in the interim respond to the Police expressing concern at the proposed withdrawal of Police attendance at Council Meetings.

P.&.H.  
106/05.

### **PLANNING APPLICATIONS.**

Members had before them the schedule of planning applications received to date from Sedgfield Borough Council, since the last meeting and the comments made upon them by the Chairman.

- RESOLVED -
- i) That the information and the Chairman's action be received and noted.
  - ii) That the Town Council object to application 7/06/0182 on the grounds of:-
    - encroachment on Greenfield land;
    - increase in road traffic without sufficient highway infrastructure;
    - lack of sustainability in terms of the provision of adequate school places;
  - iii) That the Town Council object to application 7/06/0235 on the grounds of road safety.

P.&.H.  
107/05.

### **PLANNING DECISIONS.**

Members had before them details of planning decisions made by Sedgfield Borough Council.

RESOLVED - That the information be received and noted.

P.&.H.  
108/05.

### **Proposed alterations to existing mobile phone base station at cell ID: 5631A, Thorn Lighting Ltd., Merrington Lane Industrial Estate, Spennymoor, Co. Durham**

Consideration was given to letter dated 12<sup>th</sup> April, 2006 from Mono Consultants Ltd.

RESOLVED - That the information be received and noted.

P.&.H.  
109/05

### **Notification of pruning – T1 Sycamore – crown lift to 3m, crown reduce by 20% and thin by 15%, 25 St. Mary's Grove, Tudhoe.**

Consideration was given to letter dated 12<sup>th</sup> April, 2005 from Sedgfield Borough Council.

RESOLVED - That the information be received and noted.

### **TRAFFIC REGULATIONS**

P.&.H.  
110/05.

### **Unclassified Roads, Spennymoor, Sedgfield Borough – Temporary Road Closure.**

Consideration was given to letter dated 19<sup>th</sup> April, 2006 from Durham County Council.

RESOLVED - That the contents of the letter be received and noted.

P.&.H.  
111/05.

**Unclassified Road, Binchester Crag Farm, Newfield, Wear Valley District – Temporary Road Closure**

Consideration was given to letter dated 19<sup>th</sup> April, 2006 from Durham County Council.

RESOLVED - That the contents of the letter be received and noted.

P.&.H.  
112/05.

**Town and Country Planning Act 1990 – Section 247 Proposed Stopping up of Highway at Hartley Terrace, Spennymoor**

Consideration was given to letter dated 25<sup>th</sup> April, 2006 from the Government Office for the North East.

RESOLVED - That the contents of the letter be received and noted.

There being no further business, the Chair declared the meeting closed.

Councillor Miss S.L.Armstrong  
Vice-Chair

## Spennymoor Town Council

Minutes of the proceedings of a meeting of the SERVICES AND AMENITIES COMMITTEE on Tuesday, 9<sup>th</sup> May, 2006 on the rising of the Planning and Highways Committee.

PRESENT: Councillor J.W.Smith (Chair) and

Councillors Miss S.L.Armstrong, Mrs. C. Bainbridge, J.V.Graham, Mrs.E.Maddison, J.Parkin, Mrs.S.I.Plews, J.M.Marr, Mrs.M.Smith, G.Tolley, F.Walker and W. Waters.

Also in attendance Mrs.P.Wilson (Town Clerk)  
Mrs.B.Fryer (Principal Admin Officer)

APOLOGIES: Councillors J.C.Culine (Vice-Chair), Mrs.S.A.Fleetham, I.Harrington, M.T.B.Jones, Mrs.C.Kennedy, Mrs.C.Sproat, Mrs.E.Summerson, P.Welsh and Mrs.J.L.Wood.

S.&.A. **DECLARATION OF INTERESTS.**

125/05. RESOLVED - No personal or prejudicial interest was made by any Member.

**PARKS AND OPEN SPACES.**

S.&.A. **Jubilee Park and Play Area – Request for Alcohol Ban.**

126/05. Reference was made to Minute S.&.A.39/05 and consideration was given to letter dated 5<sup>th</sup> April, 2006 from the Head of Community Services, Sedgefield Borough Council.

RESOLVED - i) That the Town Clerk correspond with the new Chief Inspector detailing concerns about Anti Social Behaviour.

ii) That Standing Orders be waived to allow the letter to be sent immediately.

S.&.A. **Jubilee Park Bowling Green – Spennymoor Town Bowling Club.**

127/05. Consideration was given to letter dated 14<sup>th</sup> April, 2006 from P. Heath, Hon. Secretary, Spennymoor Town Bowling Club requesting permission to use the greens for the 2006 Season.

RESOLVED - That permission be granted subject to the usual terms and conditions.

S.&.A.  
128/05. **Jubilee Park – Tennis Coaching**  
Reference was made Minute S.&.A.90/05 and it was reported that we had received a letter dated 19<sup>th</sup> April, 2006 from G. Cooper, Youth/Sports Development Officer outlining number of young people that attended the sports coaching sessions.

RESOLVED - That the contents of the letter be received and noted.

S.&.A.  
129/05. **Jubilee Park - Picnic in the Park.**  
Reference was made to Minute S.&.A.111/05 and consideration was given to letter dated 24<sup>th</sup> April, 2006 from Mrs.R.E.Fletcher on behalf of St. Paul's Church.

RESOLVED - That the contents of the letter be received and the report of the Town Clerk be noted

S.&.A.  
130/05. **BIKE Week.**  
Consideration was given to letter received on 26<sup>th</sup> April. 2006 from the Director of Neighbourhood Services, Sedgfield Borough Council.

RESOLVED - To agree to the request contained in the letter to use Jubilee Park for the Bike Week Event to take place on Saturday 24<sup>th</sup> June, 2006 from 10am to 1pm.

S.&.A.  
131/05. **Jubilee Park – Memorial Seat/Scattering of Ashes.**  
Consideration was given to letter dated 28<sup>th</sup> April, 2006 from K. Adams.

- RESOLVED -
- i) That permission be **not** granted for the scattering of ashes in Jubilee Park and the applicant be advised of the Memorial Gardens in both of the Town Council Cemeteries:
  - ii) That permission be granted for the provision of a Memorial in the form of a tree; rose or Seat in Jubilee Park and to notify K.Adams of the cost;
  - iii) That Standing Orders be waived in order that the letter can be sent out immediately.

S.&.A.  
132/05. **CEMETERIES AND CLOSED CHURCHYARDS.**  
**Spennymoor Cemetery.**  
Consideration was given to letter from Miss L.Lee requesting a refund of the fee paid for a Cemetery Plot as she has now changed her mind.

RESOLVED - To agree to the refund of the fee but that a £25 charge for admin be levied.

**TOWN HALL.**

S.&.A. **Environmental Focus Group.**

133/05.

Consideration was given to an enquiry from D.Gordon asking if the above Group could continue using the Town Hall for meetings now that the Town Centre Manager funding has ceased.

RESOLVED - That the Group be advised that they will have to hire the Room in the normal manner but they can then apply for a S137 grant towards the hire fee.

**MIDDLESTONE MOOR COMMUNITY CENTRE/FOOTBALL FIELD**

S.&.A. **Use of facilities**

134/05.

Consideration was given to letter dated April, 2006 from Mrs. A. Wilson, Middlestone Moor Action Reform Group.

RESOLVED - That permission be granted for Middlestone Moor Action Reform Group to use Middlestone Moor Football Field for an Open Day on Saturday 2<sup>nd</sup> July, 2006 but that they advised that appropriate insurance should be in place and that any litter etc. should be removed at the end of the day.

**NORTHUMBRIA IN BLOOM.**

S.&.A. **Sponsorship.**

135/05.

Consideration was given to the report of the Principal Finance Officer.

RESOLVED - i) That the contents of the report be received and charges be revised as follows:

	£
Oak Tub Planter	18.00
Hanging Basket	12.00
Grow Bag	14.00

ii) That Standing Orders be waived to enable the sponsorship letters to be sent out immediately.

S.&.A. **EXCLUSION OF THE PRESS AND PUBLIC.**

136/05.

RESOLVED - That in accordance with the provisions of S1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by S100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

S.&A.  
137/05. **PARKS AND OPEN SPACES.**  
**Jubilee Park - Retaining Wall.**  
Reference was made to Minute S.&A.115/05 and to report receipt of the interim report from Mr. Charles Blackett Ord and the verbal report of the Town Clerk.

RESOLVED - That a Special Meeting be arranged between the Town Council; Charles Blackett Ord and HLB

S.&A.  
138/05 **PARKS AND OPEN SPACES**  
**St.Paul's Play Area**  
Reference was made to Minute S.&A.110/05 and consideration was given to the report of the Project Manager.

RESOLVED - That consideration of this matter be deferred pending the outcome of the request for an Alcohol Ban in respect of Jubilee Park and Play Areas.

There being no further business, the Chair declared the meeting closed.

Councillor J.W.Smith  
Chair